



# Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

---

**Board of Directors**  
**Ross Valley Fire Department**  
**777 San Anselmo Ave.**  
**San Anselmo, CA 94960**  
**Wednesday, September 12<sup>th</sup>, 2018**  
**6:30 pm**

Call to order.

1. Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.
2. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
3. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
  - a) Acknowledge and file check number 20242 – 20302 issued during the months of July and August
  - b) Call report and out of jurisdiction report
  - c) Current Budget Report
  - d) Minutes from the July 11, 2018 Board Meeting
  - e) Purchase of New Vehicles Per Apparatus and Equipment Replacement Plan
  - f) Adopt Resolution 18-07 A Resolution of the Ross Valley Fire Department approving the Department of Forestry and Fire Protection Volunteer Fire Assistance Program for Fiscal Year 2018-19
  - g) Proclaim September as Disaster Preparedness Month
  - h) Approve update to the Biennial Conflict of Interest Code and Adopt Resolution 18-08 A Resolution of the Ross Valley Fire Department Amending the Conflict of Interest Code
4. Review and approval of the Automatic Aid Agreement between Ross Valley Fire Department and the County of Marin

Next meeting – scheduled for Wednesday, October 10, 2018, Ross Valley Fire Department, 777 San Anselmo Ave. San Anselmo.

  
JoAnne Lewis, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.  
**SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW**



Ross Valley Fire, CA

# Check Report

By Check Number

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01009	Bank Code: AP-Accounts Payable MERA	07/06/2018	Regular	0.00	45,454.00	20242
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>30-2018-125</u>	Invoice Account Number <u>01.10.61110.00</u>	07/06/2018	Operating Fund Member Agency FY2018/ MERA OPERATING EXPEN	0.00	41,473.00	
<u>32-2018-151</u>	Invoice Account Number <u>01.10.64401.00</u>	07/06/2018	New Project Financing 2007 Bank Note MERA BOND PAYMENT P	0.00	3,981.00	
01055	Public Retirement Journal	07/06/2018	Regular	0.00	250.00	20243
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>7336</u>	Invoice Account Number <u>01.05.61300.00</u>	07/06/2018	Annual Subscription August 2018- July 20 PUBLICATIONS AND DUES	0.00	250.00	
01011	Tyler Technologies Inc	07/06/2018	Regular	0.00	5,788.13	20244
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>025-222987</u>	Invoice Account Number <u>01.05.61121.00</u>	07/06/2018	Order No. 93598 COMPUTER SOFTWARE/S	0.00	5,788.13	
01253	US Bank	07/06/2018	Regular	0.00	34,307.18	20245
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>060618</u>	Invoice Account Number <u>01.10.64401.00</u>	07/06/2018	Marin Emergency Radio Authority Public MERA BOND PAYMENT P	0.00	34,307.18	
01226	CSG Consultants	07/06/2018	Regular	0.00	6,715.00	20246
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>18695</u>	Invoice Account Number <u>01.05.61105.00</u>	06/30/2018	CSG No. RossVA30-CA-17-000-F OTHER CONTRACT SERVI	0.00	6,715.00	
01015	Curtis Tools	07/06/2018	Regular	0.00	1,580.72	20247
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV173057</u>	Invoice Account Number <u>01.10.60065.02</u>	06/30/2018	Sales Order No. 390674 EXPLORER POST	0.00	728.12	
<u>INV414355</u>	Invoice Account Number <u>01.10.60065.02</u>	06/30/2018	Sales Order No. 414355 EXPLORER POST	0.00	852.60	
01049	Fishman Supply Company	07/06/2018	Regular	0.00	74.09	20248
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>1139479</u>	Invoice Account Number <u>01.14.62206.00</u>	06/30/2018	P.O. # Scott JANITORIAL MAINTENAN	0.00	74.09	
01205	W. Bradley Electric Inc	07/06/2018	Regular	0.00	35.00	20249
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>182380</u>	Invoice Account Number <u>01.05.61121.00</u>	06/30/2018	BCostello JOB No. 06-948634 COMPUTER SOFTWARE/S	0.00	35.00	
01047	XMR Fire Emergency Svcs Consulting	07/06/2018	Regular	0.00	4,680.99	20250

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2018-044</u>	Invoice	06/30/2018	TempFireInspect: Wildfire Hazard/Veg Mg	0.00	3,871.25	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		3,871.25	
<u>2018-045</u>	Invoice	06/30/2018	Creek Gauges and Weather Monitoring: Q	0.00	332.50	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		332.50	
<u>2018-046</u>	Invoice	06/30/2018	Website Maintenance Q1-Q2 2018	0.00	477.24	
	<u>01.05.61122.00</u>		WEB PAGE DESIGN AND		477.24	
01000	American Messaging	07/24/2018	Regular	0.00	148.94	20251
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>W4106073SG</u>	Invoice	07/19/2018	W4-106073	0.00	148.94	
	<u>01.10.61100.00</u>		DISPATCH		148.94	
01026	AT&T Calnet	07/24/2018	Regular	0.00	549.70	20252
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>000011532817</u>	Invoice	06/30/2018	9391026581	0.00	183.22	
	<u>01.14.61705.00</u>		TELEPHONE		183.22	
<u>000011532818</u>	Invoice	06/30/2018	9391026582	0.00	183.26	
	<u>01.14.61705.00</u>		TELEPHONE		183.26	
<u>000011532820</u>	Invoice	06/30/2018	9391026584	0.00	183.22	
	<u>01.14.61705.00</u>		TELEPHONE		183.22	
01075	Batteries Plus Bulbs	07/24/2018	Regular	0.00	12.86	20253
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>P2453395</u>	Invoice	07/19/2018	FLO10374	0.00	12.86	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		12.86	
01148	Brian Costello	07/24/2018	Regular	0.00	225.00	20254
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>2018-4</u>	Invoice	06/30/2018	Configure Cisco 1832 Access Points	0.00	225.00	
	<u>01.05.61121.00</u>		COMPUTER SOFTWARE/S		225.00	
01027	Channing Bete Company	07/24/2018	Regular	0.00	2,328.37	20255
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>53534916</u>	Invoice	06/30/2018	31324934 SO	0.00	2,328.37	
	<u>01.15.62220.00</u>		COMMUNITY EDUCATION		2,328.37	
01254	Clay Walker	07/24/2018	Regular	0.00	185.00	20256
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>CW071818</u>	Invoice	07/19/2018	Gate Repair	0.00	185.00	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		185.00	
01029	Department of Justice	07/24/2018	Regular	0.00	94.00	20257
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>314680</u>	Invoice	06/30/2018	Fingerprinting Services	0.00	94.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		94.00	
01002	FAIRA	07/24/2018	Regular	0.00	15,189.00	20258

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>2108-73</u>	Invoice	07/19/2018	Liability Insurance 07/01/18-07/01/19	0.00	15,189.00	
	<u>01.10.61115.00</u>		LIABILITY INSURANCE		15,189.00	
01017	Fairfax Lumber	07/24/2018	Regular	0.00	42.60	20259
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>166381</u>	Invoice	07/19/2018	Grill Brush	0.00	17.63	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		17.63	
<u>166498</u>	Invoice	07/19/2018	Screwdriver Set	0.00	24.97	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		24.97	
01006	FASIS	07/24/2018	Regular	0.00	105,546.00	20260
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>FASIS-2017-1723</u>	Invoice	07/19/2018	Workers Compensation Premium 2018-20	0.00	105,546.00	
	<u>01.00.60215.00</u>		WORKERS' COMPENSATI		105,546.00	
01049	Fishman Supply Company	07/24/2018	Regular	0.00	48.06	20261
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>1139479.1</u>	Invoice	07/19/2018	Delamo Standard Dolly	0.00	48.06	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		48.06	
01007	Golden Gate Petroleum	07/24/2018	Regular	0.00	784.35	20262
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>723071</u>	Invoice	06/30/2018	01.25.62988.00	0.00	784.35	
	<u>01.25.62988.00</u>		FUEL		784.35	
01090	Lynx Technologies Inc	07/24/2018	Regular	0.00	150.00	20263
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>8486</u>	Invoice	07/19/2018	MTZ Maps	0.00	150.00	
	<u>01.10.63131.00</u>		EQUIPMENT		150.00	
01184	Marin County Fire Chiefs Association	07/24/2018	Regular	0.00	5,263.00	20264
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>116</u>	Invoice	07/19/2018	Association Fees	0.00	5,263.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		219.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		3,150.00	
	<u>01.05.61121.00</u>		COMPUTER SOFTWARE/S		504.00	
	<u>01.05.61127.00</u>		HEALTH AND WELLNESS		500.00	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		300.00	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		215.00	
	<u>01.15.61131.00</u>		FIRE PREVENTION		375.00	
01099	Marin County Fire Department	07/24/2018	Regular	0.00	75,488.25	20265
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>CA-MRN-17-2954</u>	Invoice	06/30/2018	Incident Name: Atlas E-421: 2 Firefighters	0.00	30,556.20	
	<u>01.00.49502.00</u>		OES REIMBURSEMENT O		30,556.20	
<u>MRN17 OES2820</u>	Invoice	06/30/2018	Incident Name: Thomas E108: 1 co off/1 fi	0.00	44,932.05	
	<u>01.00.49502.00</u>		OES REIMBURSEMENT O		44,932.05	
01020	PG&E	07/24/2018	Regular	0.00	1,075.60	20266

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>22June2018</u>	Invoice <u>01.14.61702.00</u>	06/30/2018	5908022875-8 GAS AND ELECTRIC	5908022875-8 0.00	1,075.60 1,075.60	
01010	Redwood Security Systems Inc	07/24/2018	Regular	0.00	495.00	20267
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>4021037</u>	Invoice <u>01.05.61105.00</u>	07/19/2018	Fire Monitoring & Maintenance OTHER CONTRACT SERVI	Fire Monitoring & Maintenance 0.00	495.00 495.00	
01095	Richards Watson Gershon	07/24/2018	Regular	0.00	4,883.00	20268
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>217666</u>	Invoice <u>01.05.61107.00</u>	06/30/2018	Legal Services ATTORNEY/LEGAL FEES	Legal Services 0.00	4,883.00 4,883.00	
01096	Roy's Sewer Service Inc	07/24/2018	Regular	0.00	170.00	20269
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>201299</u>	Invoice <u>01.14.61500.18</u>	06/30/2018	Toilet Repair BUILDING MAINTENANCE	Toilet Repair 0.00	170.00 170.00	
01188	Staples Credit Plan	07/24/2018	Regular	0.00	121.01	20270
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>17July2018</u>	Invoice <u>01.05.62200.00</u>	06/30/2018	6035 5178 1283 6814 GENERAL DEPARTMENT S	6035 5178 1283 6814 0.00	121.01 121.01	
01182	The Copy Shop	07/24/2018	Regular	0.00	66.16	20271
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>6882</u>	Invoice <u>01.05.62200.00</u>	07/19/2018	Todd Lando GENERAL DEPARTMENT S	Todd Lando 0.00	66.16 66.16	
01253	US Bank	07/24/2018	Regular	0.00	6,800.90	20272

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>22June2018</u>	Invoice	06/30/2018	June Statement	0.00	6,800.90	
	<u>01.05.61121.00</u>	COMPUTER SOFTWARE/S	June Statement		99.99	
	<u>01.05.61121.00</u>	COMPUTER SOFTWARE/S	June Statement		830.96	
	<u>01.05.61122.00</u>	WEB PAGE DESIGN AND	June Statement		191.66	
	<u>01.05.62000.00</u>	OFFICE SUPPLIES	June Statement		44.65	
	<u>01.05.62003.00</u>	POSTAGE	June Statement		15.99	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	June Statement		25.00	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	June Statement		149.95	
	<u>01.05.62200.00</u>	GENERAL DEPARTMENT S	June Statement		89.99	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	June Statement		1.99	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	June Statement		1.99	
	<u>01.10.62203.00</u>	EMERGENCY RESPONSE S	June Statement		647.31	
	<u>01.10.62203.00</u>	EMERGENCY RESPONSE S	June Statement		132.62	
	<u>01.10.62220.00</u>	COMMUNITY EDUCATION	June Statement		74.50	
	<u>01.10.63131.00</u>	EQUIPMENT	June Statement		491.40	
	<u>01.10.63131.00</u>	EQUIPMENT	June Statement		44.58	
	<u>01.10.63131.00</u>	EQUIPMENT	June Statement		5.20	
	<u>01.10.63131.00</u>	EQUIPMENT	June Statement		1,653.34	
	<u>01.10.63150.00</u>	COMMUNICATIONS EQUI	June Statement		3.25	
	<u>01.14.61500.18</u>	BUILDING MAINTENANCE	June Statement		159.00	
	<u>01.14.61500.19</u>	BUILDING MAINTENANCE	June Statement		220.00	
	<u>01.14.61705.00</u>	TELEPHONE	June Statement		141.16	
	<u>01.14.61705.00</u>	TELEPHONE	June Statement		136.08	
	<u>01.14.61705.00</u>	TELEPHONE	June Statement		277.36	
	<u>01.14.63041.00</u>	OFFICE EQUIPMENT	June Statement		822.60	
	<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	June Statement		-52.66	
	<u>01.15.61131.00</u>	FIRE PREVENTION	June Statement		40.00	
	<u>01.25.61600.00</u>	REPAIRS VEHICLE	June Statement		112.25	
	<u>01.25.62988.00</u>	FUEL	June Statement		163.29	
	<u>01.25.62989.00</u>	PARTS VEHICLE	June Statement		227.19	
	<u>01.25.62989.00</u>	PARTS VEHICLE	June Statement		16.77	
	<u>01.25.62989.00</u>	PARTS VEHICLE	June Statement		33.49	
	**Void**	07/24/2018	Regular	0.00	0.00	20273
	**Void**	07/24/2018	Regular	0.00	0.00	20274
01098	Verizon Wireless	07/24/2018	Regular	0.00	593.64	20275
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9809708940</u>	Invoice	06/30/2018	842101678-00001	0.00	593.64	
	<u>01.14.61705.00</u>	TELEPHONE	842101678-00001		593.64	

Check Report

Date Range: 07/01/2018 - 07/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01097	MidAmerica	07/18/2018	Bank Draft	0.00	23,977.35	DFT0000872
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>INV0001401</u>	Invoice	07/18/2018	MidAmerica retiree health Reimb. 08.01.2	0.00	23,977.35	
	<u>01.00.60231.00</u>		RETIREES' HEALTH INSUR		23,977.35	
			MidAmerica retiree health Reim			

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	32	0.00	319,145.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	1	1	0.00	23,977.35
EFT's	0	0	0.00	0.00
	<b>41</b>	<b>35</b>	<b>0.00</b>	<b>343,122.90</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	40	32	0.00	319,145.55
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	0.00
Bank Drafts	1	1	0.00	23,977.35
EFT's	0	0	0.00	0.00
	<b>41</b>	<b>35</b>	<b>0.00</b>	<b>343,122.90</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	7/2018	343,122.90
			<b>343,122.90</b>





Ross Valley Fire, CA

# Check Report

By Check Number

Date Range: 08/01/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01212	Andre Horn	08/03/2018	Regular	0.00	2,600.00	20276
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>016-18</u>	Invoice	07/31/2018	Background Check	0.00	1,300.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		1,300.00	
<u>017-18</u>	Invoice	07/31/2018	Background Check	0.00	1,300.00	
	<u>01.05.61129.00</u>		HIRING EXPENSES		1,300.00	
01246	Brandon Tire	08/03/2018	Regular	0.00	1,836.70	20277
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>1013387</u>	Invoice	07/31/2018	Road Service	0.00	1,836.70	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		1,836.70	
01125	Daniel J. Mahoney	08/03/2018	Regular	0.00	125.00	20278
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>EduInc052018</u>	Invoice	06/30/2018	OTHER Calm the Chaos	0.00	125.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		125.00	
01025	Emergency Reporting	08/03/2018	Regular	0.00	8,574.00	20279
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>2018 3248</u>	Invoice	07/31/2018	FIRE Package Subscription 2018-2019	0.00	8,574.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		8,574.00	
01003	Fire Districts Assoc of California	08/03/2018	Regular	0.00	412.50	20280
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>28733281-2018</u>	Invoice	07/31/2018	2018-2019 Membership Dues	0.00	412.50	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		412.50	
01087	Gavin Illingworth	08/03/2018	Regular	0.00	350.00	20281
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>EduInc032018</u>	Invoice	06/30/2018	Tuition Reimbursement	0.00	350.00	
	<u>01.10.61000.00</u>		TRAINING AND EDUCATIO		350.00	
01007	Golden Gate Petroleum	08/03/2018	Regular	0.00	3,834.65	20282
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>723511</u>	Invoice	07/31/2018	Fuel	0.00	593.70	
	<u>01.00.62988.00</u>		FUEL		593.70	
<u>723851</u>	Invoice	07/31/2018	Fuel	0.00	1,011.50	
	<u>01.00.62988.00</u>		FUEL		1,011.50	
<u>724227</u>	Invoice	07/31/2018	Fuel	0.00	856.01	
	<u>01.00.62988.00</u>		FUEL		856.01	
<u>724229</u>	Invoice	07/31/2018	Fuel	0.00	542.45	
	<u>01.00.62988.00</u>		FUEL		542.45	
<u>724632</u>	Invoice	07/31/2018	Fuel	0.00	830.99	
	<u>01.00.62988.00</u>		FUEL		830.99	

Check Report

Date Range: 08/01/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01050	Golden State Emergency Veh Svc	08/03/2018	Regular	0.00	43.06	20283
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>CI012333</u>	Invoice	07/31/2018	Vehicle Maintenance	0.00	30.55	
	<u>01.25.62989.00</u>		PARTS VEHICLE		30.55	
<u>CI012422</u>	Invoice	07/31/2018	Vehicle Maintenance	0.00	12.51	
	<u>01.25.62989.00</u>		PARTS VEHICLE		12.51	
01052	HRdirect	08/03/2018	Regular	0.00	191.38	20284
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>INV6591502</u>	Invoice	07/31/2018	Labor Posters	0.00	95.69	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		95.69	
<u>INV6591503</u>	Invoice	07/31/2018	Labor Posters	0.00	95.69	
	<u>01.05.61300.00</u>		PUBLICATIONS AND DUES		95.69	
01056	R & S Erection	08/03/2018	Regular	0.00	440.00	20285
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>79547</u>	Invoice	07/31/2018	Station 21 Maintenance	0.00	440.00	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		440.00	
01092	Stroupe Petroleum	08/03/2018	Regular	0.00	6,280.00	20286
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>21718P</u>	Invoice	07/31/2018	Vehicle Maintenance	0.00	6,280.00	
	<u>01.25.61600.00</u>		REPAIRS VEHICLE		6,280.00	
01014	Allstar Fire Equipment Inc	08/20/2018	Regular	0.00	4,730.41	20287
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>206574</u>	Invoice	06/30/2018	Facepiece w/bracket - multiple items	0.00	4,730.41	
	<u>01.10.62211.00</u>		BREATHING APPARATUS-C		4,730.41	
01000	American Messaging	08/20/2018	Regular	0.00	148.94	20288
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>W4106073SH</u>	Invoice	08/01/2018	Sevice from 8-1-18 to 8-31-18	0.00	148.94	
	<u>01.10.61100.00</u>		DISPATCH		148.94	
01026	AT&T Calnet	08/20/2018	Regular	0.00	1,122.04	20289
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>		<b>Account Name</b>		<b>Distribution Amount</b>	
<u>000011600490</u>	Invoice	07/10/2018	(BAN) 9391026573	0.00	19.20	
	<u>01.14.61705.00</u>		TELEPHONE		19.20	
<u>000011600492</u>	Invoice	07/10/2018	(BAN) 9391026575	0.00	510.59	
	<u>01.14.61705.00</u>		TELEPHONE		510.59	
<u>000011600493</u>	Invoice	07/10/2018	(BAN) 9391026577	0.00	23.34	
	<u>01.14.61705.00</u>		TELEPHONE		23.34	
<u>000011600714</u>	Invoice	07/10/2018	(BAN) 9391031636	0.00	19.06	
	<u>01.14.61705.00</u>		TELEPHONE		19.06	
<u>0000116790011</u>	Invoice	07/25/2018	(BAN) 9391026584	0.00	183.26	
	<u>01.14.61705.00</u>		TELEPHONE		183.26	
<u>000011679008</u>	Invoice	07/25/2018	(BAN) 9391026581	0.00	183.27	
	<u>01.14.61705.00</u>		TELEPHONE		183.27	
<u>000011679009</u>	Invoice	07/25/2018	(BAN) 9391026582	0.00	183.32	
	<u>01.14.61705.00</u>		TELEPHONE		183.32	

Check Report

Date Range: 08/01/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01054	BoundTree Medical	08/20/2018	Regular	0.00	5,344.06	20290
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>82864520</u>	Invoice	06/30/2018	Sale order 99860332	0.00	176.01	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		176.01	
<u>82868415</u>	Invoice	06/30/2018	Sales Order 99595528	0.00	167.16	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		167.16	
<u>82886188</u>	Invoice	06/30/2018	Sales Order 99916451	0.00	42.05	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		42.05	
<u>82901235</u>	Invoice	06/30/2018	Sales Order 99952809	0.00	141.32	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		141.32	
<u>82913678</u>	Invoice	07/04/2018	Sales Order 99993562	0.00	44.76	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		44.76	
<u>82914989</u>	Invoice	07/06/2018	Sales Order 99993561	0.00	2,645.07	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		2,645.07	
<u>82917887</u>	Invoice	07/10/2018	Sales Order 100003938	0.00	213.64	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		213.64	
<u>82920646</u>	Invoice	07/12/2018	Sales order 100010254	0.00	424.26	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		424.26	
<u>82921818</u>	Invoice	07/13/2018	Sales Order 100010254 - 2	0.00	127.15	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		127.15	
<u>82931632</u>	Invoice	07/24/2018	Sale Order 100010254 -3	0.00	159.70	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		159.70	
<u>82933108</u>	Invoice	07/25/2018	Sales Order 100035152	0.00	737.92	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		737.92	
<u>82934588</u>	Invoice	07/26/2018	Sales Order 100035152	0.00	3.72	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		3.72	
<u>82940613</u>	Invoice	07/31/2018	Sales Order 100054611	0.00	407.09	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		407.09	
<u>82940614</u>	Invoice	07/31/2018	Sale Order 100056920	0.00	54.21	
	<u>01.10.62205.00</u>		EMERGENCY MEDICAL SU		54.21	
01226	CSG Consultants	08/20/2018	Regular	0.00	7,500.00	20291
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>19136</u>	Invoice	06/30/2018	CSG No. ROSSVA30-CA-17-000-F	0.00	7,500.00	
	<u>01.05.61105.00</u>		OTHER CONTRACT SERVI		7,500.00	
01017	Fairfax Lumber	08/20/2018	Regular	0.00	31.14	20292
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>168232</u>	Invoice	08/06/2018	Order 956265 Cust # 100312	0.00	9.80	
	<u>01.14.61500.21</u>		BUILDING MAINTENANCE		9.80	
<u>168290</u>	Invoice	08/07/2018	Order :956630 Cust # 100312	0.00	21.34	
	<u>01.00.49526.20</u>		STATION MAINT REVENU		21.34	
01141	Fitness Superstore	08/20/2018	Regular	0.00	2,126.91	20293
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>61825</u>	Invoice	06/30/2018	Deposit for StairMaster 8 Series Gauntlet	0.00	2,126.91	
	<u>01.14.63042.00</u>		EXERCISE EQUIPMENT		2,126.91	
01050	Golden State Emergency Veh Svc	08/20/2018	Regular	0.00	442.82	20294

Check Report

Date Range: 08/01/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>C1012658</u>	Invoice	08/14/2018	Probe, Water LVL,IC,TEE/VEE 33"-36"	0.00	442.82	
	<u>01.25.62989.00</u>	PARTS VEHICLE	Probe, Water LVL,IC,TEE/VEE 33		442.82	
01083	Marin County Hazardous Materials JPA	08/20/2018	Regular	0.00	8,925.00	20295
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>201</u>	Invoice	08/01/2018	Cost of JPA Haz Mat	0.00	8,925.00	
	<u>01.10.61108.00</u>	HAZARDOUS MATERIAL C	Cost of JPA Haz Mat		8,925.00	
01035	Marin County Sheriff's Office	08/20/2018	Regular	0.00	43,474.31	20296
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>10765</u>	Invoice	07/26/2018	Service Period Jul-Sep 2018	0.00	43,474.31	
	<u>01.10.61100.00</u>	DISPATCH	Service Period Jul-Sep 2018		43,474.31	
01037	Marin Municipal Water District	08/20/2018	Regular	0.00	794.21	20297
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>3759</u>	Invoice	07/12/2018	Service Period 05/08-07/09/2018	0.00	290.09	
	<u>01.14.61703.00</u>	WATER	Service Period 05/08-07/09/201		290.09	
<u>4240</u>	Invoice	07/10/2018	Meter Read Date 05/04/18 to 07/05/18	0.00	94.33	
	<u>01.14.61703.00</u>	WATER	Meter Read Date 05/04/18 to 0		94.33	
<u>8069</u>	Invoice	07/12/2018	Meter Read Date 05/09/18 to 07/09/18	0.00	169.34	
	<u>01.14.61703.00</u>	WATER	Meter Read Date 05/09/18 to 0		169.34	
<u>8815F</u>	Invoice	07/10/2018	Meter read Date 05/04/18 to 07/05/18	0.00	80.15	
	<u>01.14.61703.00</u>	WATER	Meter read Date 05/04/1/ to 07		80.15	
<u>8816F</u>	Invoice	07/12/2018	Meter Read Date 05/09/18 to 07/09/18	0.00	80.19	
	<u>01.14.61703.00</u>	WATER	Meter Read Date 05/09/18 to 0		80.19	
<u>8817F</u>	Invoice	07/12/2018	Meter Read Date 05/08/18 to 07/09/18	0.00	80.11	
	<u>01.14.61703.00</u>	WATER	Meter Read Date 05/08/18 to 0		80.11	
01020	PG&E	08/20/2018	Regular	0.00	981.56	20298
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>07252018</u>	Invoice	07/25/2018	Account No: 5908022875-8	0.00	981.56	
	<u>01.14.61702.00</u>	GAS AND ELECTRIC	Account No: 5908022875-8		981.56	
01188	Staples Credit Plan	08/20/2018	Regular	0.00	317.97	20299
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>AugustStatement</u>	Invoice	08/01/2018	6035 5178 1283 6814	0.00	317.97	
	<u>01.05.62000.00</u>	OFFICE SUPPLIES	6035 5178 1283 6814		317.97	
01094	TargetSolutions Learning	08/20/2018	Regular	0.00	2,800.00	20300
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>09012018 Renew</u>	Invoice	07/18/2018	Target Solutions Premier Membership Pla	0.00	2,800.00	
	<u>01.10.61000.00</u>	TRAINING AND EDUCATIO	Target Solutions Premier Memb		2,800.00	
01255	TIAA Commercial Bank Inc.	08/20/2018	Regular	0.00	340.09	20301
<b>Payable #</b>	<b>Payable Type</b>	<b>Post Date</b>	<b>Payable Description</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
	<b>Account Number</b>	<b>Account Name</b>	<b>Item Description</b>	<b>Distribution Amount</b>		
<u>5402352</u>	Invoice	07/07/2018	KYOCERA TASKALFA 4551CI Copier Serial	0.00	340.09	
	<u>01.05.61105.00</u>	OTHER CONTRACT SERVI	Contract # 20191921		340.09	
01098	Verizon Wireless	08/20/2018	Regular	0.00	2,351.03	20302

Check Report

Date Range: 08/01/2018 - 08/31/2018

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>9811566710</u>	Invoice	07/23/2018	842101678-00001	0.00	763.98	
	<u>01.14.61705.00</u>		TELEPHONE		763.98	
<u>9811566710 fy17</u>	Invoice	06/30/2018	Equipment purchased Sac CA BUS Sa	0.00	1,587.05	
	<u>01.14.63044.00</u>		TECHNOLOGY PURCHASE		1,587.05	
01097	MidAmerica	08/15/2018	Bank Draft	0.00	23,977.35	DFT0000889
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
<u>INV0001429</u>	Invoice	08/15/2018	MidAmerica retiree health reimb 09.01.2	0.00	23,977.35	
	<u>01.00.60231.00</u>		RETIRES' HEALTH INSUR		23,977.35	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	27	0.00	106,117.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	23,977.35
EFT's	0	0	0.00	0.00
	<b>61</b>	<b>28</b>	<b>0.00</b>	<b>130,095.13</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	60	27	0.00	106,117.78
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	23,977.35
EFT's	0	0	0.00	0.00
	<b>61</b>	<b>28</b>	<b>0.00</b>	<b>130,095.13</b>

### Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	8/2018	130,095.13
			<b>130,095.13</b>

# Ross Valley Fire Dept

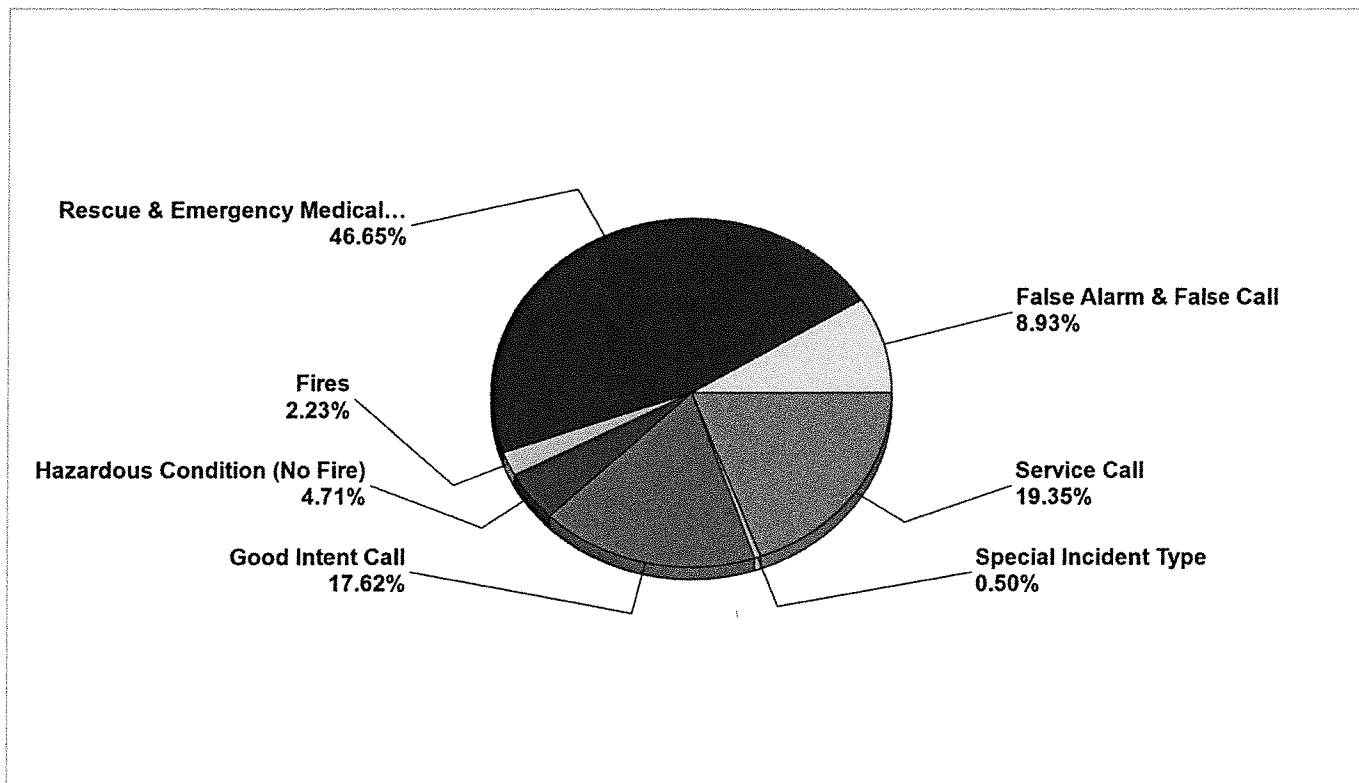
San Anselmo, CA

This report was generated on 9/7/2018 11:48:47 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2018 | End Date: 08/31/2018



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	9	2.23%
Rescue & Emergency Medical Service	188	46.65%
Hazardous Condition (No Fire)	19	4.71%
Service Call	78	19.35%
Good Intent Call	71	17.62%
False Alarm & False Call	36	8.93%
Special Incident Type	2	0.50%
TOTAL	403	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



**Detailed Breakdown by Incident Type**

<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>	<b>% of TOTAL</b>
111 - Building fire	4	0.99%
112 - Fires in structure other than in a building	1	0.25%
142 - Brush or brush-and-grass mixture fire	1	0.25%
143 - Grass fire	1	0.25%
150 - Outside rubbish fire, other	1	0.25%
151 - Outside rubbish, trash or waste fire	1	0.25%
320 - Emergency medical service, other	1	0.25%
321 - EMS call, excluding vehicle accident with injury	176	43.67%
322 - Motor vehicle accident with injuries	7	1.74%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.25%
324 - Motor vehicle accident with no injuries.	3	0.74%
400 - Hazardous condition, other	1	0.25%
410 - Combustible/flammable gas/liquid condition, other	1	0.25%
411 - Gasoline or other flammable liquid spill	1	0.25%
412 - Gas leak (natural gas or LPG)	7	1.74%
440 - Electrical wiring/equipment problem, other	1	0.25%
444 - Power line down	7	1.74%
463 - Vehicle accident, general cleanup	1	0.25%
500 - Service Call, other	2	0.50%
522 - Water or steam leak	1	0.25%
531 - Smoke or odor removal	1	0.25%
550 - Public service assistance, other	14	3.47%
551 - Assist police or other governmental agency	2	0.50%
553 - Public service	27	6.70%
554 - Assist invalid	29	7.20%
571 - Cover assignment, standby, moveup	2	0.50%
600 - Good intent call, other	6	1.49%
611 - Dispatched & cancelled en route	40	9.93%
622 - No incident found on arrival at dispatch address	2	0.50%
651 - Smoke scare, odor of smoke	20	4.96%
652 - Steam, vapor, fog or dust thought to be smoke	2	0.50%
653 - Smoke from barbecue, tar kettle	1	0.25%
700 - False alarm or false call, other	8	1.99%
733 - Smoke detector activation due to malfunction	5	1.24%
735 - Alarm system sounded due to malfunction	2	0.50%
736 - CO detector activation due to malfunction	3	0.74%
740 - Unintentional transmission of alarm, other	1	0.25%
743 - Smoke detector activation, no fire - unintentional	12	2.98%
744 - Detector activation, no fire - unintentional	1	0.25%
745 - Alarm system activation, no fire - unintentional	4	0.99%
900 - Special type of incident, other	2	0.50%
<b>TOTAL INCIDENTS:</b>	<b>403</b>	<b>100.00%</b>

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.





# Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 9/7/2018 11:49:18 AM



## Incident Type Count per Station for Date Range

Start Date: 07/01/2018 | End Date: 08/31/2018

INCIDENT TYPE	# INCIDENTS
<b>Station: 00 - MUTUAL AID RESOURCES</b>	
900 - Special type of incident, other	1
<b># Incidents for 00 - Mutual Aid Resources:</b>	<b>1</b>

<b>Station: 18 - STATION 18</b>	
151 - Outside rubbish, trash or waste fire	1
321 - EMS call, excluding vehicle accident with injury	13
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	3
500 - Service Call, other	1
522 - Water or steam leak	1
550 - Public service assistance, other	2
553 - Public service	3
554 - Assist invalid	2
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	4
651 - Smoke scare, odor of smoke	1
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	5
745 - Alarm system activation, no fire - unintentional	1
900 - Special type of incident, other	1
<b># Incidents for 18 - Station 18 :</b>	<b>45</b>

<b>Station: 19 - STATION 19</b>	
111 - Building fire	1
143 - Grass fire	1
320 - Emergency medical service, other	1
321 - EMS call, excluding vehicle accident with injury	68

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
322 - Motor vehicle accident with injuries	2
323 - Motor vehicle/pedestrian accident (MV Ped)	1
400 - Hazardous condition, other	1
412 - Gas leak (natural gas or LPG)	4
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	1
550 - Public service assistance, other	7
551 - Assist police or other governmental agency	2
553 - Public service	9
554 - Assist invalid	11
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	10
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	7
652 - Steam, vapor, fog or dust thought to be smoke	1
653 - Smoke from barbecue, tar kettle	1
700 - False alarm or false call, other	3
733 - Smoke detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	1
736 - CO detector activation due to malfunction	2
743 - Smoke detector activation, no fire - unintentional	2
745 - Alarm system activation, no fire - unintentional	2

**# Incidents for 19 - Station 19: 143**

<b>Station: 20 - STATION 20</b>	
111 - Building fire	1
150 - Outside rubbish fire, other	1
321 - EMS call, excluding vehicle accident with injury	24
324 - Motor vehicle accident with no injuries.	2
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	1
463 - Vehicle accident, general cleanup	1
500 - Service Call, other	1
531 - Smoke or odor removal	1
550 - Public service assistance, other	2
553 - Public service	3
554 - Assist invalid	5
600 - Good intent call, other	4

Only REVIEWED incidents included.



INCIDENT TYPE	# INCIDENTS
611 - Dispatched & cancelled en route	11
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	5
733 - Smoke detector activation due to malfunction	2
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	1

**# Incidents for 20 - Station 20: 70**

<b>Station: 21 - STATION 21</b>	
111 - Building fire	2
112 - Fires in structure other than in a building	1
142 - Brush or brush-and-grass mixture fire	1
321 - EMS call, excluding vehicle accident with injury	71
322 - Motor vehicle accident with injuries	4
324 - Motor vehicle accident with no injuries.	1
410 - Combustible/flammable gas/liquid condition, other	1
411 - Gasoline or other flammable liquid spill	1
444 - Power line down	2
550 - Public service assistance, other	3
553 - Public service	12
554 - Assist invalid	11
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	15
651 - Smoke scare, odor of smoke	11
652 - Steam, vapor, fog or dust thought to be smoke	1
733 - Smoke detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	4
744 - Detector activation, no fire - unintentional	1

**# Incidents for 21 - Station 21: 144**

Only REVIEWED incidents included.





Ross Valley Fire, CA

# Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 07/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>01.00.47501.00</u>	FAIRFAX	1,940,832.00	1,940,832.00	161,736.00	161,736.00	-1,779,096.00	8.33 %
<u>01.00.47502.00</u>	ROSS	1,949,787.00	1,949,787.00	162,482.25	162,482.25	-1,787,304.75	8.33 %
<u>01.00.47503.00</u>	SAN ANSELMO	3,376,047.00	3,376,047.00	281,337.25	281,337.25	-3,094,709.75	8.33 %
<u>01.00.47504.00</u>	SLEEPY HOLLOW	1,066,208.00	1,066,208.00	89,480.67	89,480.67	-976,727.33	8.39 %
<u>01.00.47507.00</u>	PRIOR AUTHORITY RETIREE HEALTH	394,757.00	394,757.00	32,896.42	32,896.42	-361,860.58	8.33 %
<u>01.00.47508.00</u>	PRIOR AUTHORITY MERA BOND	38,288.00	38,288.00	3,190.66	3,190.66	-35,097.34	8.33 %
<u>01.00.47510.00</u>	PRIOR AUTHORITY RETIREMENT	646,332.00	646,332.00	53,861.00	53,861.00	-592,471.00	8.33 %
<u>01.00.49501.00</u>	COUNTY OF MARIN	197,500.00	197,500.00	0.00	0.00	-197,500.00	0.00 %
<u>01.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	0.00	-27,989.49	-27,989.49	-27,989.49	0.00 %
<u>01.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	219,210.00	219,210.00	0.00	0.00	-219,210.00	0.00 %
<u>01.00.49506.00</u>	RVPA RENTAL	29,556.00	29,556.00	14,777.91	14,777.91	-14,778.09	50.00 %
<u>01.00.49507.00</u>	LAIF INTEREST	7,000.00	7,000.00	2,850.71	2,850.71	-4,149.29	40.72 %
<u>01.00.49509.00</u>	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
<u>01.00.49510.00</u>	PLAN CHECKING FEES	245,000.00	245,000.00	10,192.24	10,192.24	-234,807.76	4.16 %
<u>01.00.49511.00</u>	RE-SALE INSPECTION FEES	44,000.00	44,000.00	3,670.80	3,670.80	-40,329.20	8.34 %
<u>01.00.49512.00</u>	MISCELLANEOUS INCOME	2,500.00	2,500.00	200.00	200.00	-2,300.00	8.00 %
<u>01.00.49516.00</u>	GRANTS/DONATIONS	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
<u>01.00.49523.00</u>	APPARATUS REPLACEMENT	300,000.00	300,000.00	89,267.50	89,267.50	-210,732.50	29.76 %
<u>01.00.49524.00</u>	TECHNOLOGY FEES	21,700.00	21,700.00	1,151.24	1,151.24	-20,548.76	5.31 %
<u>01.00.49526.18</u>	STATION MAINT REVENUE #18	15,000.00	15,000.00	-4,822.63	-4,822.63	-19,822.63	32.15 %
<u>01.00.49526.19</u>	STATION MAINT REVENUE #19	15,000.00	15,000.00	-5,266.25	-5,266.25	-20,266.25	35.11 %
<u>01.00.49526.20</u>	STATION MAINT REVENUE #20	15,000.00	15,000.00	-10,924.04	-10,924.04	-25,924.04	72.83 %
<u>01.00.49526.21</u>	STATION MAINT REVENUE #21	15,000.00	15,000.00	-11,945.33	-11,945.33	-26,945.33	79.64 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>846,146.91</b>	<b>846,146.91</b>	<b>-9,749,860.09</b>	<b>7.99 %</b>
<b>Revenue Total:</b>		<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>846,146.91</b>	<b>846,146.91</b>	<b>-9,749,860.09</b>	<b>7.99 %</b>
<b>Expense</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>01.00.60000.00</u>	REGULAR SALARIES	3,703,233.00	3,703,233.00	303,492.31	303,492.31	3,399,740.69	8.20 %
<u>01.00.60010.00</u>	TEMPORARY HIRE	15,000.00	15,000.00	5,896.67	5,896.67	9,103.33	39.31 %
<u>01.00.60020.00</u>	MINIMUM STAFFING	680,000.00	680,000.00	33,669.78	33,669.78	646,330.22	4.95 %
<u>01.00.60021.00</u>	HOURLY OVERTIME	83,000.00	83,000.00	819.47	819.47	82,180.53	0.99 %
<u>01.00.60024.00</u>	SHIFT DIFFERENTIAL OT	20,000.00	20,000.00	729.10	729.10	19,270.90	3.65 %
<u>01.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	34,097.19	34,097.19	-34,097.19	0.00 %
<u>01.00.60026.00</u>	OT TRAINING	40,000.00	40,000.00	352.09	352.09	39,647.91	0.88 %
<u>01.00.60027.00</u>	HOLIDAY	181,977.00	181,977.00	14,136.30	14,136.30	167,840.70	7.77 %
<u>01.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
<u>01.00.60029.00</u>	FLSA O/T	105,183.00	105,183.00	3,886.13	3,886.13	101,296.87	3.69 %
<u>01.00.60030.00</u>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.00.60035.00</u>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<u>01.00.60039.00</u>	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	300.00	3,300.00	8.33 %
<u>01.00.60040.00</u>	BOARD MEMBER STIPEND	8,000.00	8,000.00	700.00	700.00	7,300.00	8.75 %
<u>01.00.60100.00</u>	RETIREMENT	1,405,860.00	1,405,860.00	687,597.67	687,597.67	718,262.33	48.91 %
<u>01.00.60200.00</u>	CAFETERIA HEALTH PLAN	709,006.00	709,006.00	55,889.37	55,889.37	653,116.63	7.88 %
<u>01.00.60210.00</u>	RETIREE HEALTH SAVINGS MATCH	19,364.00	19,364.00	1,574.64	1,574.64	17,789.36	8.13 %
<u>01.00.60215.00</u>	WORKERS' COMPENSATION INSUR	551,951.00	551,951.00	105,546.00	105,546.00	446,405.00	19.12 %
<u>01.00.60220.00</u>	PAYROLL TAXES	78,101.00	78,101.00	6,416.21	6,416.21	71,684.79	8.22 %
<u>01.00.60221.00</u>	HOUSING ALLOWANCE	44,400.00	44,400.00	3,600.00	3,600.00	40,800.00	8.11 %
<u>01.00.60223.00</u>	UNIFORM REIMBURSEMENT	24,120.00	24,120.00	1,860.00	1,860.00	22,260.00	7.71 %
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	102,546.00	102,546.00	8,179.32	8,179.32	94,366.68	7.98 %

**Budget Report**

For Fiscal: 2018-2019 Period Ending: 07/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	877,913.00	877,913.00	52,210.70	52,210.70	825,702.30	5.95 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	26,950.00	26,950.00	0.00	0.00	26,950.00	0.00 %
<u>01.00.62988.00</u>	FUEL	0.00	0.00	3,834.65	3,834.65	-3,834.65	0.00 %
<u>01.00.62999.00</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>9,071,204.00</b>	<b>9,071,204.00</b>	<b>1,324,787.60</b>	<b>1,324,787.60</b>	<b>7,746,416.40</b>	<b>14.60 %</b>
<b>Department: 05 - ADMINISTRATION</b>							
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	26,000.00	26,000.00	494.72	494.72	25,505.28	1.90 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	131,316.00	131,316.00	12,778.09	12,778.09	118,537.91	9.73 %
<u>01.05.61106.00</u>	CONTRACT SERVICES - MCFD	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	267.80	267.80	2,532.20	9.56 %
<u>01.05.61120.00</u>	CONTRACT SERVICES-SAN ANSELM	80,000.00	80,000.00	-320.50	-320.50	80,320.50	-0.40 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	25,000.00	25,000.00	6,292.13	6,292.13	18,707.87	25.17 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
<u>01.05.61127.00</u>	HEALTH AND WELLNESS	24,690.00	24,690.00	500.00	500.00	24,190.00	2.03 %
<u>01.05.61129.00</u>	HIRING EXPENSES	5,300.00	5,300.00	2,600.00	2,600.00	2,700.00	49.06 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	1,368.88	1,368.88	2,631.12	34.22 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	-15.99	-15.99	1,015.99	-1.60 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	306.62	306.62	11,693.38	2.56 %
<b>Department: 05 - ADMINISTRATION Total:</b>		<b>634,606.00</b>	<b>634,606.00</b>	<b>24,271.75</b>	<b>24,271.75</b>	<b>610,334.25</b>	<b>3.82 %</b>
<b>Department: 10 - OPERATIONS</b>							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	16,600.00	16,600.00	0.00	0.00	16,600.00	0.00 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.10.60065.02</u>	EXPLORER POST	15,825.00	15,825.00	0.00	0.00	15,825.00	0.00 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	40,000.00	40,000.00	2,800.00	2,800.00	37,200.00	7.00 %
<u>01.10.61100.00</u>	DISPATCH	164,678.00	164,678.00	43,623.25	43,623.25	121,054.75	26.49 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	0.00	0.00	8,925.00	0.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	41,473.00	41,473.00	41,473.00	41,473.00	0.00	100.00 %
<u>01.10.61115.00</u>	LIABILITY INSURANCE	0.00	0.00	15,189.00	15,189.00	-15,189.00	0.00 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	10,896.00	10,896.00	0.00	0.00	10,896.00	0.00 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	-55.29	-55.29	4,055.29	-1.38 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	20,000.00	20,000.00	4,356.22	4,356.22	15,643.78	21.78 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	461.30	461.30	7,038.70	6.15 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	0.00	0.00	5,700.00	0.00 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	0.00	6,900.00	0.00 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	150.00	150.00	21,350.00	0.70 %
<u>01.10.63140.00</u>	HYDRANTS	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.10.63160.00</u>	TURNOUTS	15,765.00	15,765.00	0.00	0.00	15,765.00	0.00 %
<u>01.10.63165.00</u>	GRANT EXPENSE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,288.00	38,288.00	38,288.18	38,288.18	-0.18	100.00 %
<b>Department: 10 - OPERATIONS Total:</b>		<b>495,050.00</b>	<b>495,050.00</b>	<b>146,285.66</b>	<b>146,285.66</b>	<b>348,764.34</b>	<b>29.55 %</b>
<b>Department: 14 - FACILITIES</b>							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	-228.00	-228.00	15,228.00	-1.52 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	440.00	440.00	14,560.00	2.93 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	40,000.00	40,000.00	981.56	981.56	39,018.44	2.45 %
<u>01.14.61703.00</u>	WATER	6,750.00	6,750.00	794.21	794.21	5,955.79	11.77 %
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	0.00	2,563.00	0.00 %

Budget Report

For Fiscal: 2018-2019 Period Ending: 07/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61705.00</u>	TELEPHONE	38,000.00	38,000.00	1,886.02	1,886.02	36,113.98	4.96 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	9,780.00	9,780.00	-498.73	-498.73	10,278.73	-5.10 %
<u>01.14.62501.00</u>	FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63040.00</u>	APPLIANCES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	0.00	21,700.00	0.00 %
	<b>Department: 14 - FACILITIES Total:</b>	<b>230,293.00</b>	<b>230,293.00</b>	<b>3,375.06</b>	<b>3,375.06</b>	<b>226,917.94</b>	<b>1.47 %</b>
	<b>Department: 15 - COMMUNITY RISK REDUCTION</b>						
<u>01.15.60220.00</u>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	7.35	7.35	-7.35	0.00 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	375.00	375.00	4,125.00	8.33 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,500.00	8,500.00	531.63	531.63	7,968.37	6.25 %
	<b>Department: 15 - COMMUNITY RISK REDUCTION Total:</b>	<b>13,000.00</b>	<b>13,000.00</b>	<b>913.98</b>	<b>913.98</b>	<b>12,086.02</b>	<b>7.03 %</b>
	<b>Department: 25 - FLEET</b>						
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	9,100.00	9,100.00	0.00	0.00	9,100.00	0.00 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	107,500.00	107,500.00	8,116.70	8,116.70	99,383.30	7.55 %
<u>01.25.62988.00</u>	FUEL	36,000.00	36,000.00	201.63	201.63	35,798.37	0.56 %
<u>01.25.62989.00</u>	PARTS VEHICLE	9,500.00	9,500.00	43.06	43.06	9,456.94	0.45 %
	<b>Department: 25 - FLEET Total:</b>	<b>162,100.00</b>	<b>162,100.00</b>	<b>8,361.39</b>	<b>8,361.39</b>	<b>153,738.61</b>	<b>5.16 %</b>
	<b>Expense Total:</b>	<b>10,606,253.00</b>	<b>10,606,253.00</b>	<b>1,507,995.44</b>	<b>1,507,995.44</b>	<b>9,098,257.56</b>	<b>14.22 %</b>
	<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-10,246.00</b>	<b>-10,246.00</b>	<b>-661,848.53</b>	<b>-661,848.53</b>	<b>-651,602.53</b>	<b>6,459.58 %</b>
	<b>Fund: 15 - VEHICLE FUND</b>						
	<b>Revenue</b>						
	<b>Department: 00 - UNDESIGNATED</b>						
<u>15.00.51999.00</u>	TRANSFERS IN	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
	<b>Department: 00 - UNDESIGNATED Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
	<b>Revenue Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
	<b>Expense</b>						
	<b>Department: 00 - UNDESIGNATED</b>						
<u>15.00.63154.00</u>	VEHICLE PURCHASE	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
	<b>Department: 00 - UNDESIGNATED Total:</b>	<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
	<b>Expense Total:</b>	<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
	<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-135,000.00</b>	<b>-135,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>135,000.00</b>	<b>0.00 %</b>
	<b>Report Surplus (Deficit):</b>	<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-661,848.53</b>	<b>-661,848.53</b>	<b>-516,602.53</b>	<b>455.67 %</b>

## Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	10,596,007.00	10,596,007.00	846,146.91	846,146.91	-9,749,860.09	7.99 %
<b>Revenue Total:</b>	<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>846,146.91</b>	<b>846,146.91</b>	<b>-9,749,860.09</b>	<b>7.99 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	9,071,204.00	9,071,204.00	1,324,787.60	1,324,787.60	7,746,416.40	14.60 %
05 - ADMINISTRATION	634,606.00	634,606.00	24,271.75	24,271.75	610,334.25	3.82 %
10 - OPERATIONS	495,050.00	495,050.00	146,285.66	146,285.66	348,764.34	29.55 %
14 - FACILITIES	230,293.00	230,293.00	3,375.06	3,375.06	226,917.94	1.47 %
15 - COMMUNITY RISK REDUCTION	13,000.00	13,000.00	913.98	913.98	12,086.02	7.03 %
25 - FLEET	162,100.00	162,100.00	8,361.39	8,361.39	153,738.61	5.16 %
<b>Expense Total:</b>	<b>10,606,253.00</b>	<b>10,606,253.00</b>	<b>1,507,995.44</b>	<b>1,507,995.44</b>	<b>9,098,257.56</b>	<b>14.22 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-10,246.00</b>	<b>-10,246.00</b>	<b>-661,848.53</b>	<b>-661,848.53</b>	<b>-651,602.53</b>	<b>6,459.58 %</b>
<b>Fund: 15 - VEHICLE FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
<b>Revenue Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
<b>Expense Total:</b>	<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-135,000.00</b>	<b>-135,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>135,000.00</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-661,848.53</b>	<b>-661,848.53</b>	<b>-516,602.53</b>	<b>455.67 %</b>

### Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-10,246.00	-10,246.00	-661,848.53	-661,848.53	-651,602.53
15 - VEHICLE FUND	-135,000.00	-135,000.00	0.00	0.00	135,000.00
<b>Report Surplus (Deficit):</b>	<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-661,848.53</b>	<b>-661,848.53</b>	<b>-516,602.53</b>





Ross Valley Fire, CA

# Budget Report Account Summary

For Fiscal: 2018-2019 Period Ending: 08/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>01.00.47501.00</u>	FAIRFAX	1,940,832.00	1,940,832.00	161,736.00	323,472.00	-1,617,360.00	16.67 %
<u>01.00.47502.00</u>	ROSS	1,949,787.00	1,949,787.00	162,482.25	324,964.50	-1,624,822.50	16.67 %
<u>01.00.47503.00</u>	SAN ANSELMO	3,376,047.00	3,376,047.00	281,337.25	562,674.50	-2,813,372.50	16.67 %
<u>01.00.47504.00</u>	SLEEPY HOLLOW	1,066,208.00	1,066,208.00	0.00	89,480.67	-976,727.33	8.39 %
<u>01.00.47507.00</u>	PRIOR AUTHORITY RETIREE HEALTH	394,757.00	394,757.00	27,402.67	60,299.09	-334,457.91	15.27 %
<u>01.00.47508.00</u>	PRIOR AUTHORITY MERA BOND	38,288.00	38,288.00	2,657.83	5,848.49	-32,439.51	15.27 %
<u>01.00.47510.00</u>	PRIOR AUTHORITY RETIREMENT	646,332.00	646,332.00	44,866.25	98,727.25	-547,604.75	15.28 %
<u>01.00.49501.00</u>	COUNTY OF MARIN	197,500.00	197,500.00	0.00	0.00	-197,500.00	0.00 %
<u>01.00.49502.00</u>	OES REIMBURSEMENT OUT OF CO	0.00	0.00	0.00	-27,989.49	-27,989.49	0.00 %
<u>01.00.49504.00</u>	RVPA REIMBURSEMENT MEDIC PR	219,210.00	219,210.00	0.00	0.00	-219,210.00	0.00 %
<u>01.00.49506.00</u>	RVPA RENTAL	29,556.00	29,556.00	0.00	14,777.91	-14,778.09	50.00 %
<u>01.00.49507.00</u>	LAIF INTEREST	7,000.00	7,000.00	0.00	2,850.71	-4,149.29	40.72 %
<u>01.00.49509.00</u>	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
<u>01.00.49510.00</u>	PLAN CHECKING FEES	245,000.00	245,000.00	16,437.36	26,629.60	-218,370.40	10.87 %
<u>01.00.49511.00</u>	RE-SALE INSPECTION FEES	44,000.00	44,000.00	5,301.00	8,971.80	-35,028.20	20.39 %
<u>01.00.49512.00</u>	MISCELLANEOUS INCOME	2,500.00	2,500.00	209.53	409.53	-2,090.47	16.38 %
<u>01.00.49513.00</u>	WORKERS COMP REIMBURSEMENT	0.00	0.00	4,513.72	4,513.72	4,513.72	0.00 %
<u>01.00.49516.00</u>	GRANTS/DONATIONS	10,000.00	10,000.00	0.00	0.00	-10,000.00	0.00 %
<u>01.00.49523.00</u>	APPARATUS REPLACEMENT	300,000.00	300,000.00	15,957.50	105,225.00	-194,775.00	35.08 %
<u>01.00.49524.00</u>	TECHNOLOGY FEES	21,700.00	21,700.00	1,636.22	2,787.46	-18,912.54	12.85 %
<u>01.00.49526.18</u>	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	-4,822.63	-19,822.63	32.15 %
<u>01.00.49526.19</u>	STATION MAINT REVENUE #19	15,000.00	15,000.00	5,266.25	0.00	-15,000.00	0.00 %
<u>01.00.49526.20</u>	STATION MAINT REVENUE #20	15,000.00	15,000.00	10,902.70	-21.34	-15,021.34	0.14 %
<u>01.00.49526.21</u>	STATION MAINT REVENUE #21	15,000.00	15,000.00	11,945.33	0.00	-15,000.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>752,651.86</b>	<b>1,598,798.77</b>	<b>-8,997,208.23</b>	<b>15.09 %</b>
<b>Revenue Total:</b>		<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>752,651.86</b>	<b>1,598,798.77</b>	<b>-8,997,208.23</b>	<b>15.09 %</b>
<b>Expense</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>01.00.60000.00</u>	REGULAR SALARIES	3,703,233.00	3,703,233.00	303,050.61	606,542.92	3,096,690.08	16.38 %
<u>01.00.60010.00</u>	TEMPORARY HIRE	15,000.00	15,000.00	7,889.17	13,785.84	1,214.16	91.91 %
<u>01.00.60020.00</u>	MINIMUM STAFFING	680,000.00	680,000.00	88,435.23	122,105.01	557,894.99	17.96 %
<u>01.00.60021.00</u>	HOURLY OVERTIME	83,000.00	83,000.00	4,257.56	5,077.03	77,922.97	6.12 %
<u>01.00.60024.00</u>	SHIFT DIFFERENTIAL OT	20,000.00	20,000.00	747.18	1,476.28	18,523.72	7.38 %
<u>01.00.60025.00</u>	OT OES RESPONSE	0.00	0.00	138,800.35	172,897.54	-172,897.54	0.00 %
<u>01.00.60026.00</u>	OT TRAINING	40,000.00	40,000.00	0.00	352.09	39,647.91	0.88 %
<u>01.00.60027.00</u>	HOLIDAY	181,977.00	181,977.00	14,503.13	28,639.43	153,337.57	15.74 %
<u>01.00.60028.00</u>	PARAMEDIC TRAINING OVERTIME	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00 %
<u>01.00.60029.00</u>	FLSA O/T	105,183.00	105,183.00	8,121.55	12,007.68	93,175.32	11.42 %
<u>01.00.60030.00</u>	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.00.60035.00</u>	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
<u>01.00.60039.00</u>	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	600.00	3,000.00	16.67 %
<u>01.00.60040.00</u>	BOARD MEMBER STIPEND	8,000.00	8,000.00	0.00	700.00	7,300.00	8.75 %
<u>01.00.60100.00</u>	RETIREMENT	1,405,860.00	1,405,860.00	62,285.09	749,882.76	655,977.24	53.34 %
<u>01.00.60200.00</u>	CAFETERIA HEALTH PLAN	709,006.00	709,006.00	51,872.31	107,761.68	601,244.32	15.20 %
<u>01.00.60210.00</u>	RETIREE HEALTH SAVINGS MATCH	19,364.00	19,364.00	1,574.64	3,149.28	16,214.72	16.26 %
<u>01.00.60215.00</u>	WORKERS' COMPENSATION INSUR	551,951.00	551,951.00	0.00	105,546.00	446,405.00	19.12 %
<u>01.00.60220.00</u>	PAYROLL TAXES	78,101.00	78,101.00	7,863.07	14,279.28	63,821.72	18.28 %
<u>01.00.60221.00</u>	HOUSING ALLOWANCE	44,400.00	44,400.00	3,600.00	7,200.00	37,200.00	16.22 %
<u>01.00.60223.00</u>	UNIFORM REIMBURSEMENT	24,120.00	24,120.00	1,860.00	3,720.00	20,400.00	15.42 %

**Budget Report**

For Fiscal: 2018-2019 Period Ending: 08/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.00.60225.00</u>	EDUCATION REIMBURSEMENT	102,546.00	102,546.00	8,086.18	16,265.50	86,280.50	15.86 %
<u>01.00.60231.00</u>	RETIREES' HEALTH INSURANCE	877,913.00	877,913.00	28,499.35	80,710.05	797,202.95	9.19 %
<u>01.00.61115.00</u>	LIABILITY INSURANCE	26,950.00	26,950.00	0.00	0.00	26,950.00	0.00 %
<u>01.00.62988.00</u>	FUEL	0.00	0.00	0.00	3,834.65	-3,834.65	0.00 %
<u>01.00.62999.00</u>	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.00.67099.00</u>	TRANSFERS OUT	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>9,071,204.00</b>	<b>9,071,204.00</b>	<b>731,745.42</b>	<b>2,056,533.02</b>	<b>7,014,670.98</b>	<b>22.67 %</b>
<b>Department: 05 - ADMINISTRATION</b>							
<u>01.05.61103.00</u>	AUDIT & BOOKEEPING SERVICES	26,000.00	26,000.00	224.64	719.36	25,280.64	2.77 %
<u>01.05.61105.00</u>	OTHER CONTRACT SERVICES	131,316.00	131,316.00	9,706.19	22,484.28	108,831.72	17.12 %
<u>01.05.61106.00</u>	CONTRACT SERVICES - MCFD	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00 %
<u>01.05.61107.00</u>	ATTORNEY/LEGAL FEES	10,000.00	10,000.00	912.00	912.00	9,088.00	9.12 %
<u>01.05.61112.00</u>	PERS ADMINISTRATIVE FEE	2,800.00	2,800.00	186.64	454.44	2,345.56	16.23 %
<u>01.05.61120.00</u>	CONTRACT SERVICES-SAN ANSELM	80,000.00	80,000.00	0.00	-320.50	80,320.50	-0.40 %
<u>01.05.61121.00</u>	COMPUTER SOFTWARE/SUPPORT	25,000.00	25,000.00	5.97	6,298.10	18,701.90	25.19 %
<u>01.05.61122.00</u>	WEB PAGE DESIGN AND MAINTENA	8,000.00	8,000.00	341.61	341.61	7,658.39	4.27 %
<u>01.05.61127.00</u>	HEALTH AND WELLNESS	24,690.00	24,690.00	0.00	500.00	24,190.00	2.03 %
<u>01.05.61129.00</u>	HIRING EXPENSES	5,300.00	5,300.00	0.00	2,600.00	2,700.00	49.06 %
<u>01.05.61300.00</u>	PUBLICATIONS AND DUES	4,000.00	4,000.00	0.00	1,368.88	2,631.12	34.22 %
<u>01.05.62000.00</u>	OFFICE SUPPLIES	4,500.00	4,500.00	317.97	317.97	4,182.03	7.07 %
<u>01.05.62003.00</u>	POSTAGE	1,000.00	1,000.00	425.63	409.64	590.36	40.96 %
<u>01.05.62200.00</u>	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	538.87	845.49	11,154.51	7.05 %
<b>Department: 05 - ADMINISTRATION Total:</b>		<b>634,606.00</b>	<b>634,606.00</b>	<b>12,659.52</b>	<b>36,931.27</b>	<b>597,674.73</b>	<b>5.82 %</b>
<b>Department: 10 - OPERATIONS</b>							
<u>01.10.60060.01</u>	VOLUNTEER SHIFT PAY/DRILLS	16,600.00	16,600.00	0.00	0.00	16,600.00	0.00 %
<u>01.10.60064.01</u>	VOLUNTEER LENGTH OF SERVICE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.10.60065.02</u>	EXPLORER POST	15,825.00	15,825.00	0.00	0.00	15,825.00	0.00 %
<u>01.10.61000.00</u>	TRAINING AND EDUCATION	40,000.00	40,000.00	2,768.00	5,568.00	34,432.00	13.92 %
<u>01.10.61100.00</u>	DISPATCH	164,678.00	164,678.00	148.94	43,772.19	120,905.81	26.58 %
<u>01.10.61101.00</u>	RADIO REPAIR	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
<u>01.10.61102.00</u>	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
<u>01.10.61108.00</u>	HAZARDOUS MATERIAL CONTRACT	8,925.00	8,925.00	8,925.00	8,925.00	0.00	100.00 %
<u>01.10.61110.00</u>	MERA OPERATING EXPENSE	41,473.00	41,473.00	0.00	41,473.00	0.00	100.00 %
<u>01.10.61115.00</u>	LIABILITY INSURANCE	0.00	0.00	0.00	15,189.00	-15,189.00	0.00 %
<u>01.10.61402.00</u>	HYDRANT MAINTENANCE	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00 %
<u>01.10.61410.00</u>	EQUIPMENT MAINTENANCE	10,896.00	10,896.00	94.97	94.97	10,801.03	0.87 %
<u>01.10.62203.00</u>	EMERGENCY RESPONSE SUPPLIES	4,000.00	4,000.00	66.29	11.00	3,989.00	0.28 %
<u>01.10.62204.00</u>	PARAMEDIC RESPONSE SUPPLIES	20,000.00	20,000.00	0.00	4,356.22	15,643.78	21.78 %
<u>01.10.62205.00</u>	EMERGENCY MEDICAL SUPPLIES	7,500.00	7,500.00	459.58	920.88	6,579.12	12.28 %
<u>01.10.62210.00</u>	BREATHING APPARATUS	5,700.00	5,700.00	0.00	0.00	5,700.00	0.00 %
<u>01.10.62211.00</u>	BREATHING APPARATUS-CONTRACT	6,900.00	6,900.00	0.00	0.00	6,900.00	0.00 %
<u>01.10.62213.00</u>	PROTECTIVE CLOTHING	10,000.00	10,000.00	602.22	602.22	9,397.78	6.02 %
<u>01.10.63131.00</u>	EQUIPMENT	21,500.00	21,500.00	1,550.00	1,700.00	19,800.00	7.91 %
<u>01.10.63140.00</u>	HYDRANTS	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
<u>01.10.63150.00</u>	COMMUNICATIONS EQUIPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.10.63160.00</u>	TURNOUTS	15,765.00	15,765.00	0.00	0.00	15,765.00	0.00 %
<u>01.10.63165.00</u>	GRANT EXPENSE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00 %
<u>01.10.64401.00</u>	MERA BOND PAYMENT PRIOR AUT	38,288.00	38,288.00	0.00	38,288.18	-0.18	100.00 %
<b>Department: 10 - OPERATIONS Total:</b>		<b>495,050.00</b>	<b>495,050.00</b>	<b>14,615.00</b>	<b>160,900.66</b>	<b>334,149.34</b>	<b>32.50 %</b>
<b>Department: 14 - FACILITIES</b>							
<u>01.14.61500.00</u>	BUILDING MAINTENANCE AND LAN	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
<u>01.14.61500.18</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	473.70	473.70	14,526.30	3.16 %
<u>01.14.61500.19</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	-228.00	15,228.00	-1.52 %
<u>01.14.61500.20</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
<u>01.14.61500.21</u>	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	9.80	449.80	14,550.20	3.00 %
<u>01.14.61702.00</u>	GAS AND ELECTRIC	40,000.00	40,000.00	0.00	981.56	39,018.44	2.45 %
<u>01.14.61703.00</u>	WATER	6,750.00	6,750.00	0.00	794.21	5,955.79	11.77 %

**Budget Report**

For Fiscal: 2018-2019 Period Ending: 08/31/2018

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<u>01.14.61704.00</u>	SEWER	2,563.00	2,563.00	0.00	0.00	2,563.00	0.00 %
<u>01.14.61705.00</u>	TELEPHONE	38,000.00	38,000.00	1,144.56	3,030.58	34,969.42	7.98 %
<u>01.14.62206.00</u>	JANITORIAL MAINTENANCE SUPPLI	9,780.00	9,780.00	0.00	-498.73	10,278.73	-5.10 %
<u>01.14.62501.00</u>	FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63040.00</u>	APPLIANCES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
<u>01.14.63041.00</u>	OFFICE EQUIPMENT	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00 %
<u>01.14.63042.00</u>	EXERCISE EQUIPMENT	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00 %
<u>01.14.63044.00</u>	TECHNOLOGY PURCHASES	21,700.00	21,700.00	0.00	0.00	21,700.00	0.00 %
<b>Department: 14 - FACILITIES Total:</b>		<b>230,293.00</b>	<b>230,293.00</b>	<b>1,628.06</b>	<b>5,003.12</b>	<b>225,289.88</b>	<b>2.17 %</b>
<b>Department: 15 - COMMUNITY RISK REDUCTION</b>							
<u>01.15.60220.00</u>	PAYROLL TAXES - COMMUNITY EDU	0.00	0.00	10.41	17.76	-17.76	0.00 %
<u>01.15.61131.00</u>	FIRE PREVENTION	4,500.00	4,500.00	8.69	383.69	4,116.31	8.53 %
<u>01.15.62220.00</u>	COMMUNITY EDUCATION & PREP.	8,500.00	8,500.00	927.95	1,459.58	7,040.42	17.17 %
<b>Department: 15 - COMMUNITY RISK REDUCTION Total:</b>		<b>13,000.00</b>	<b>13,000.00</b>	<b>947.05</b>	<b>1,861.03</b>	<b>11,138.97</b>	<b>14.32 %</b>
<b>Department: 25 - FLEET</b>							
<u>01.25.61411.00</u>	BURN TRAILER MAINTENANCE	9,100.00	9,100.00	26.74	26.74	9,073.26	0.29 %
<u>01.25.61600.00</u>	REPAIRS VEHICLE	107,500.00	107,500.00	6,751.12	14,867.82	92,632.18	13.83 %
<u>01.25.62988.00</u>	FUEL	36,000.00	36,000.00	496.29	697.92	35,302.08	1.94 %
<u>01.25.62989.00</u>	PARTS VEHICLE	9,500.00	9,500.00	586.18	629.24	8,870.76	6.62 %
<b>Department: 25 - FLEET Total:</b>		<b>162,100.00</b>	<b>162,100.00</b>	<b>7,860.33</b>	<b>16,221.72</b>	<b>145,878.28</b>	<b>10.01 %</b>
<b>Expense Total:</b>		<b>10,606,253.00</b>	<b>10,606,253.00</b>	<b>769,455.38</b>	<b>2,277,450.82</b>	<b>8,328,802.18</b>	<b>21.47 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>		<b>-10,246.00</b>	<b>-10,246.00</b>	<b>-16,803.52</b>	<b>-678,652.05</b>	<b>-668,406.05</b>	<b>6,623.58 %</b>
<b>Fund: 15 - VEHICLE FUND</b>							
<b>Revenue</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>15.00.51999.00</u>	TRANSFERS IN	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
<b>Revenue Total:</b>		<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
<b>Expense</b>							
<b>Department: 00 - UNDESIGNATED</b>							
<u>15.00.63154.00</u>	VEHICLE PURCHASE	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
<b>Department: 00 - UNDESIGNATED Total:</b>		<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
<b>Expense Total:</b>		<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>		<b>-135,000.00</b>	<b>-135,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>135,000.00</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>		<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-16,803.52</b>	<b>-678,652.05</b>	<b>-533,406.05</b>	<b>467.24 %</b>

## Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Fund: 01 - GENERAL FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	10,596,007.00	10,596,007.00	752,651.86	1,598,798.77	-8,997,208.23	15.09 %
<b>Revenue Total:</b>	<b>10,596,007.00</b>	<b>10,596,007.00</b>	<b>752,651.86</b>	<b>1,598,798.77</b>	<b>-8,997,208.23</b>	<b>15.09 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	9,071,204.00	9,071,204.00	731,745.42	2,056,533.02	7,014,670.98	22.67 %
05 - ADMINISTRATION	634,606.00	634,606.00	12,659.52	36,931.27	597,674.73	5.82 %
10 - OPERATIONS	495,050.00	495,050.00	14,615.00	160,900.66	334,149.34	32.50 %
14 - FACILITIES	230,293.00	230,293.00	1,628.06	5,003.12	225,289.88	2.17 %
15 - COMMUNITY RISK REDUCTION	13,000.00	13,000.00	947.05	1,861.03	11,138.97	14.32 %
25 - FLEET	162,100.00	162,100.00	7,860.33	16,221.72	145,878.28	10.01 %
<b>Expense Total:</b>	<b>10,606,253.00</b>	<b>10,606,253.00</b>	<b>769,455.38</b>	<b>2,277,450.82</b>	<b>8,328,802.18</b>	<b>21.47 %</b>
<b>Fund: 01 - GENERAL FUND Surplus (Deficit):</b>	<b>-10,246.00</b>	<b>-10,246.00</b>	<b>-16,803.52</b>	<b>-678,652.05</b>	<b>-668,406.05</b>	<b>6,623.58 %</b>
<b>Fund: 15 - VEHICLE FUND</b>						
<b>Revenue</b>						
00 - UNDESIGNATED	300,000.00	300,000.00	0.00	0.00	-300,000.00	0.00 %
<b>Revenue Total:</b>	<b>300,000.00</b>	<b>300,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-300,000.00</b>	<b>0.00 %</b>
<b>Expense</b>						
00 - UNDESIGNATED	435,000.00	435,000.00	0.00	0.00	435,000.00	0.00 %
<b>Expense Total:</b>	<b>435,000.00</b>	<b>435,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>435,000.00</b>	<b>0.00 %</b>
<b>Fund: 15 - VEHICLE FUND Surplus (Deficit):</b>	<b>-135,000.00</b>	<b>-135,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>135,000.00</b>	<b>0.00 %</b>
<b>Report Surplus (Deficit):</b>	<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-16,803.52</b>	<b>-678,652.05</b>	<b>-533,406.05</b>	<b>467.24 %</b>

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>Period Activity</b>	<b>Fiscal Activity</b>	<b>Variance Favorable (Unfavorable)</b>
01 - GENERAL FUND	-10,246.00	-10,246.00	-16,803.52	-678,652.05	-668,406.05
15 - VEHICLE FUND	-135,000.00	-135,000.00	0.00	0.00	135,000.00
<b>Report Surplus (Deficit):</b>	<b>-145,246.00</b>	<b>-145,246.00</b>	<b>-16,803.52</b>	<b>-678,652.05</b>	<b>-533,406.05</b>

**Ross Valley Fire Department  
Board Meeting  
Wednesday, July 11, 2018**

Members present: Greene, Shortall, Brown, Lacques, Kuhl, Reed, Finn,  
Brekhus absent

No public wished to address the board.

Consent Agenda: M/S Greene, Reed to accept Consent as presented. All ayes.

**Approve agreement for the MCFD to provide Fire Chief and administrative services for RVFD.** Acting Chief Meagor presented the staff report and explained the recommended changes, and changes that were made by attorneys. It included a paragraph to allow the first year amount to be paid to be prorated for the first year, with the effective date changing to August 1, 2018. There were minor changes throughout the document covering the recommended and changes made by the attorneys. Chief Weber thanked Acting Chief Meagor and labor for the hard work that has gone into this agreement, and looks forward to working with the Board and the Department. There may be a change in the title for the new position. Chief Weber is working with the Human Resources to make the change to the title.

Member Brown spoke on how he appreciates the dedication staff provided to this agreement. Vice Chair Lacques agreed with Member Brown and appreciated the time to discuss this and efforts made to look into the recruitment option as well.

Executive Officer Toy spoke for the managers and thanked Acting Chief Meagor for coming in and helping with the department during our "time of need" he also thanked the labor and staff for their support and hard work to come to this agreement.

Acting Chief Meagor also advised the board that he has spoken with CalPERS and that there would be no issues with creating an employer/employee relationship.

Member Greene appreciates this agreement and everyone's efforts who worked hard to put this together.

Member Reed spoke as well on the hard work and appreciates going through the process to get to this point. He also said he appreciated that Acting Chief Meagor for returning and helping out.

Member Finn thanked Member Shortall for coming up with this idea and for working hard to get this idea to fruition. He also thanked Acting Chief Meagor for his direction and hard work.

M/S Shortall/ Greene to approve the Agreement for the Marin County Fire Department to provide Fire Chief and Administrative Services for Ross Valley Fire Department as presented. All ayes.

Next meeting is currently scheduled for August 8, 2018 meeting, however the meeting may be canceled.

Acting Chief Meagor thanked the board and managers for having him come back and it is important that this organization continue to thrive. Remember that you as the board and the managers are engaged and play an important role in the continued success of the department as you are the watch dogs for the community. You're getting a great fire chief in Chief Weber.

Minutes respectfully submitted,

A handwritten signature in black ink, appearing to read "JoAnne Lewis". The signature is written in a cursive, flowing style.

JoAnne Lewis  
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 12, 2018

To: Board of Directors  
From: Jason Weber, Fire Chief  
Subject: Purchase of two new vehicles

---

**RECOMMENDATION:**

Board authorize the purchase of two new utility / command vehicles as outlined in the vehicle replacement plan and budget for FY18-19. Additionally declare excess and sell one 2002 Chevy Tahoe. One 2000 Dodge 2500 pickup will be returned to the Town of Ross, per the JPA agreement.

**BACKGROUND:**

In January, the Board adopted the 2018 Apparatus Replacement Schedule. As part of that schedule, the Department will be replacing one command vehicle and one utility vehicle

**DISCUSSION:**

Utilizing the California Multiple Awards System (CMAS) a competitive bid procurement process staff is recommending the purchase of one (1) 2019 Dodge 2500 4x4 pickup and one (1) 2019 Chevy Tahoe 4x4 SUV. Costs for both units including taxes, shipping, radios, emergency warning equipment and accessories will not exceed funds approved by your Board in the vehicle replacement schedule.

**FISCAL IMPACT:** Funds for the purchase of the aforementioned vehicles have been previously approved by your Board at the January 10, 2018 meeting.



**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 12, 2018

To: Board of Directors  
From: Dan Mahoney, Battalion Chief  
Subject: Resolution 18-07

---

**RECOMMENDATION:**

That the Board adopts Resolution 18-07 approving the acceptance and funding of the Volunteer Fire Assistance Grant for 2018-19.

**BACKGROUND:**

The California Department of Forestry and Fire Protection (Cal FIRE) was given the responsibility by the U.S. Department of Agriculture to administer the Cooperative Forestry Assistance Act of 1978, and was authorized to make awards on a matching basis to public entities such as cities, counties, special districts and volunteer fire departments.

The Volunteer Fire Assistance (VFA) Program is a Federally-funded grant program that allows California to provide local and rural fire departments with minimal firefighting, training, communications and safety equipment for firefighters. The VFA Program has a 50/50 match requirement, which means that the applying department must be able to meet the intended grant award, dollar for dollar. Recipients must complete the approved award project(s) using local funds and then bill Cal FIRE in accordance with the award agreement in order to receive the award funds.

**DISCUSSION:**

Department Staff applied for \$19,988 worth of wildland fire tools, hose, and communications equipment. Due to an increase in applications and reduced funding, the Department was awarded to \$8,800 for communications equipment.

**FISCAL IMPACT:**

The Department is responsible for \$4,400 of the amount that was received. The FY 18/19 Budget Account 01.10.63135 Grant Expense – VFA Equipment was adopted with \$20,000 budgeted. The communications equipment will be purchased from this account.

**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 18-07**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG18091 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2019 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978.**

**BE IT RESOLVED** by the Board of Directors of the Ross Valley Fire Department that the said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2018-19 up to and no more than the amount of \$4,400.

**BE IT FURTHER RESOLVED** that Elizabeth Brekhus, President of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Ross Valley Fire Department.

Board of Directors

---

Elizabeth Brekhus, President

**---CERTIFICATION OF RESOLUTION---**

**ATTEST:**

I do hereby certify that the above Resolution 18-07 is a true and correct copy as passed by the Ross Valley Fire Board on September 12, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS MY HAND OR THE SEAL OF THE ROSS VALLEY FIRE DEPARTMENT, on this 12<sup>th</sup> day of September, 2018.

---

JoAnne Lewis, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of September 12, 2018

To: Board of Directors  
From: Jason Weber, Fire Chief  
Subject: Proclamation declaring September Preparedness Month

---

**RECOMMENDATIONS:**

That the Board adopts the Proclamation declaring September "Preparedness Month".

**BACKGROUND:**

Each September, National Preparedness Month encourages and reminds residents to be prepared for disasters or emergencies in their homes, businesses, and communities. Homeowners, families, communities and businesses can use this opportunity to find ways or help others understand more about preparing for disasters and reducing risks to health and the environment.

**DISCUSSION:**

During the month of September, the Department will post and share information on our website and our social media platforms on how individuals, families, businesses, and communities can be better prepared for disasters – whether it is a natural disaster or an emergency in their home or business.

There are resources available to our communities that provide step by step instructions, lists, and other resources to assist in preparedness. We have links on our website [www.rossvalleyfire.org](http://www.rossvalleyfire.org).

# **Proclamation of the Ross Valley Fire Department**

## **Proclaiming September 2018 Preparedness Month**

WHEREAS, a major disaster such as an earthquake, flood, wildland fire, public health crisis, or terrorism could cause large numbers of deaths and injuries; and devastating loss of property and costly damage to the town's environment; and

WHEREAS, it is vital that all community members take steps to prepare for emergencies at home, work or school; and

WHEREAS, personal preparedness and planning in advance is critical to effectively responding to the effects of a disaster; and

WHEREAS, by preparing individuals, their families, business, schools, and the community as one, it allows first responders to prioritize efforts and aid; and

WHEREAS, the Town's leadership desires to bring together community and government leaders to involve community members in emergency preparedness, planning, mitigation, response and recovery; and

WHEREAS, the U.S. Department of Homeland Security (DHS) sponsors a National Preparedness Month each September to encourage Americans to prepare for emergencies and to increase public awareness of its importance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Ross Valley Fire Department hereby takes the following actions:

1. Encourages and persuades residents of the jurisdiction to prepare and to have a plan for all types of emergencies and disaster, including what to do before, during and after a disaster.
2. Supports the Towns programs to prepare residents for the crucial 72-hour period after a disaster where community preparedness is the key to survival.
3. Promotes enrollment through the county-wide alert system, [www.AlertMarin.org](http://www.AlertMarin.org), partner community organizations, advertisements, and social media outreach throughout "Preparedness Month".
4. Recognizes community members who have committed the time to join programs such as the Community Emergency Response Training (CERT) supported by Ross Valley Fire Department and the Marin Medical Reserve Corps supported by the Marin County Department of Health and Human Services.

BE IT FURTHER PROCLAIMED that the Board of Directors of the Ross Valley Fire Department does hereby proclaim the month of September 2018 as "Marin County Preparedness Month".

PASSED AND APPROVED at a regular meeting of the Board of Directors of the Ross Valley Fire Department on this 12<sup>th</sup> day of September 2018.

---

Elizabeth Brekhus, Board President

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 12, 2018

To: Board of Directors  
From: Jason Weber, Fire Chief  
Subject: Conflict of Interest Code

---

**RECOMMENDATION:**

That the Board adopts Resolution 18-08, amending the Ross Valley Fire Department Conflict of Interest Code.

**DISCUSSION:**

The State Political Reform Act requires that local agencies with decision making authority adopt a Conflict of Interest Code. Ross Valley Fire originally adopted a Conflict of Interest Code in 2001. The Department is required to review the Code every two years and update as needed. The code was last reviewed and updated in 2012.

The current Conflict of Interest Code has been reviewed and with the changes to the Administrative functions and Fire Chief position is now contract, those updates are required to be reported.

Attachments: Resolution 18-08 Amending the Ross Valley Fire Department  
Conflict of Interest Code

## **CONFLICT OF INTEREST CODE FOR THE ROSS VALLEY FIRE DEPARTMENT**

The Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission (FPPC) has adopted a regulation (2 Cal. Code of Regs. 18730) which contains the terms of a standard conflict of interest code which may be incorporated by reference in an agency's code, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act, following public notice and hearings. The terms of 2 Cal. Code of Regs. 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code for the Ross Valley Fire Department (the "Department").

Designated positions shall file statements of economic interests with the Ross Valley Fire Department. The Department shall make all statements available for public inspection and reproduction, pursuant to Government Code Section 81008.

## APPENDIX A

### Designated Positions

Contract Fire Chief, Contract Deputy Chief, Contract Deputy Director of Fire, Battalion Chief, Executive Officer, General Counsel, Consultant\*, and any other position designated as a management position by the Fire Department Board of Directors. (The following positions are not covered by the code because they must file under Government Code section 87200 and, therefore are listed for informational purposes only: Members of the Board of Directors, Alternate Members of the Board of Directors.)

### Disclosure

1. Investments and business positions in any business entities which, within the last two years, have contracted, or in the future may foreseeably contract, with the Department to provide services, supplies, materials, machinery or equipment.
2. Income from any other source which, within the last 12 months, has contracted, or in the future foreseeably may contract, with the Department to provide services, materials, machinery or equipment.
3. Interests in real property located in whole or in part either within the boundaries of the Department, or within two miles of the boundaries of the areas served by the Department, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property. This information need not be provided with respect to an interest in real property which is used as the principal residence of the designated member or employee.

---

\* The Executive Officer may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this appendix. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

## 2018 Local Agency Biennial Notice

Name of Agency: Ross Valley Fire Department  
Mailing Address: 777 San Anselmo Ave. San Anselmo 94960  
Contact Person: Tomme Lewis Phone No. 415-258-4686 x10  
Email: glewis@rossvalleyfire.org Alternate Email: \_\_\_\_\_

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other (describe) \_\_\_\_\_

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

### Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
Signature of Chief Executive Officer

\_\_\_\_\_  
Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

**Diane Patterson**  
ASSISTANT CLERK OF THE BOARD

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

**BOARD OF SUPERVISORS**

3501 Civic Center Drive, Suite 329  
San Rafael, CA 94903  
415 473 7355 T  
415 473 3645 F  
dpatterson@marincounty.org  
www.marincounty.org/depts/bs

[www.fppc.ca.gov](http://www.fppc.ca.gov)  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
Page 1 of 1



**ROSS VALLEY FIRE DEPARTMENT**

**RESOLUTION 18-08**

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT AMMENDING THE  
ROSS VALLEY FIRE DEPARTMENT CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes; and

**WHEREAS**, the Ross Valley Fire Department adopted a Conflict of Interest Code on January 11, 2001; and

**WHEREAS**, the Ross Valley Fire Department amended the Conflict of Interest Code on September 12, 2012; and

**WHEREAS**, Ross Valley Fire Department is required to review and update the Code every two years; and

**WHEREAS**, as a result of that review, several changes have been made to Code.

**NOW, THEREFORE, BE IT RESOLVED**, that the attached Conflict of Interest Code is hereby adopted as the Ross Valley Fire Department Conflict of Interest Code.

Adopted at a regular meeting of the Board of Directors of the Ross Valley Fire Department held on the 12th day of September 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Elizabeth Brekhus, President

---

JoAnne Lewis, Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT  
STAFF REPORT**

For the meeting of: September 12, 2018

To: Board of Directors  
From: Garrett Toy, Executive Officer  
Subject: Marin County Fire Department Auto Aid Agreement

---

**RECOMMENDATION:**

That the Board approves a five-year agreement with the County of Marin for Ross Valley Fire Department to provide fire protection services to the unincorporated areas adjacent to our jurisdiction.

**BACKGROUND/DISCUSSION:**

The Department first entered into an agreement with the County of Marin in 1982 to provide first response services to approximately 438 parcels located in the unincorporated areas adjacent to our jurisdiction. There was no fee associated with this agreement. In 1996 the agreement was amended to include a \$12,000 annual fee for service. The agreement went through several revisions and fee increases between 1996 and 2005.

In 2005, staff spent several months working with the County to develop a new three-year agreement. The Fire Board, after reviewing the proposed agreement, felt the fee amount, \$32,480 annually, was too low. Staff spent several months working with the County and that the probability of significantly increasing the fee amount at that time was unlikely, the Board approved the agreement for a one-year period. When the 2005 agreement expired, the Board and the County agreed to a month to month agreement until a long term agreement could be reached.

In July 2007, the Board approved a 5-year agreement with a base contract amount of \$103,934. The agreement includes a cost adjustment provision based on the increase/decrease in labor costs associated with the Ross Valley Fire Department "Engineer" position. The \$103,934 amount was based on the methodology that the contract amount is equal to 40% of the per parcel cost for services within the Ross Valley Fire Department JPA. In the final year of the agreement, Fiscal Year 2011/12, the contract amount increased to \$129,003.

The agreement was approved in August, 2012, for an additional five year term.

There was a one year extension in 2017, with the annual fee calculated at \$159,620.

During FY 17/18, staff initiated discussions with the County to draft a new agreement. For your consideration and approval is a new 5-year agreement. The new agreement provides changes to the terms and conditions as, over the past 12 years, the call volume has increased from 80 incidents in 2005 to 192 incidents in 2017. In addition, the complexity and

duration of incidents have increased substantially, resulting in increased workers comp exposure, with one Fire Captain sustaining a career ending injury during an incident, and there have been multiple minor injuries as well. RVFD added a fully equipped utility vehicle at Station 21 for response to the watershed incidents, with contract related incidents accounting for 95% of the vehicle use.

In calculating the new amount, the annual contract amount for Fiscal Year 2018/19 is \$201,094.

**Conclusion:** Staff is recommending the Board approve the new 5-year agreement. Staff believes the proposed agreement provides reasonable compensation for the services provided under the contract. Additionally, Ross Valley Fire Department and the Marin County Fire Department have a longstanding, excellent working relationship. This relationship creates great benefits for both organizations and the communities we serve.

**FISCAL IMPACT:**

The proposed agreement will provide compensation in the amount of \$201,094 in Fiscal Year 2018/19; this represents an increase of \$41,474 from the previous year. The adopted budget is consistent with the proposed contract amount.

Attachments: #1 Proposed Auto Aid Agreement - County of Marin and Ross Valley Fire Department

**COUNTY OF MARIN  
PROFESSIONAL SERVICES CONTRACT  
2015 - Edition 1**

**THIS CONTRACT** is made and entered into this 1 day of July, 2018, by and between the COUNTY OF MARIN, hereinafter referred to as "County" and Ross Valley Fire Department, hereinafter referred to as "Contractor."

**RECITALS:**

**WHEREAS**, County desires to retain a person or firm to provide the following service: Fire Protection Services for the unincorporated area west of the San Rafael City Limits, Baywood Canyon and east of Baywood Canyon in Fairfax, south of the Sleepy Hollow Fire protection District and north of the Meadow Club; and

**WHEREAS**, Contractor warrants that it is qualified and competent to render the aforesaid services;

**NOW, THEREFORE**, for and in consideration of the Contract made, and the payments to be made by County, the parties agree to the following:

1. **SCOPE OF SERVICES:**

Contractor agrees to provide all of the services described in **Exhibit A** attached hereto and by this reference made a part hereof.

2. **FURNISHED SERVICES:**

The County agrees to:

- A. Guarantee access to and make provisions for the Contractor to enter upon public and private lands as required to perform their work.
- B. Make available all pertinent data and records for review.
- C. Provide general bid and Contract forms and special provisions format when needed.

3. **FEES AND PAYMENT SCHEDULE:**

The fees and payment schedule for furnishing services under this Contract shall be based on the rate schedule which is attached hereto as **Exhibit B** and by this reference incorporated herein. Said fees shall remain in effect for the entire term of the Contract. Contractor shall provide County with his/her/its Federal Tax I.D. number prior to submitting the first invoice.

4. **MAXIMUM COST TO COUNTY:**

In no event will the cost to County for the services to be provided herein exceed the maximum sum of **\$201,094** including direct non-salary expenses. As set forth in section 14 of this Contract, should the funding source for this Contract be reduced, Contractor agrees that this maximum cost to County may be amended by written notice from County to reflect that reduction.

5. **TIME OF CONTRACT:**

This Contract shall commence on July 1, 2018, and shall terminate on June 30, 2023. Certificate(s) of Insurance must be current on day Contract commences and if scheduled to lapse prior to termination date, must be automatically updated before final payment may be made to Contractor. The final invoice must be submitted within 30 days of completion of the stated scope of services.

6. **INSURANCE:**

Commercial General Liability:

The Contractor shall maintain a commercial general liability insurance policy in the amount of \$1,000,000 (\$2,000,000 aggregate). The County shall be named as an additional insured on the commercial general liability policy.

Commercial Automobile Liability:

Where the services to be provided under this Contract involve or require the use of any type of vehicle by Contractor, Contractor shall provide comprehensive business or commercial automobile liability coverage, including non-owned and hired automobile liability, in the amount of \$1,000,000.00.

Workers' Compensation:

The Contractor acknowledges the State of California requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of the Labor Code. If Contractor has employees, a copy of the certificate evidencing such insurance, a letter of self-insurance, or a copy of the Certificate of Consent to Self-Insure shall be provided to County prior to commencement of work.

Errors and Omissions, Professional Liability or Malpractice Insurance.

Contractor may be required to carry errors and omissions, professional liability or malpractice insurance.

All policies shall remain in force through the life of this Contract and shall be payable on a "per occurrence" basis unless County specifically consents to a "claims made" basis. The insurer shall supply County adequate proof of insurance and/or a certificate of insurance evidencing coverages and limits prior to commencement of work. Should any of the required insurance policies in this Contract be cancelled or non-renewed, it is the Contractor's duty to notify the County immediately upon receipt of the notice of cancellation or non-renewal.

If Contractor does not carry a required insurance coverage and/or does not meet the required limits, the coverage limits and deductibles shall be set forth on a waiver, **Exhibit C**, attached hereto.

Failure to provide and maintain the insurance required by this Contract will constitute a material breach of this Contract. In addition to any other available remedies, County may suspend payment to the Contractor for any services provided during any time that insurance was not in effect and until such time as the Contractor provides adequate evidence that Contractor has obtained the required coverage.

**7. ANTI DISCRIMINATION AND ANTI HARASSMENT:**

Contractor and/or any subcontractor shall not unlawfully discriminate against or harass any individual including, but not limited to, any employee or volunteer of the County of Marin based on race, color, religion, nationality, sex, sexual orientation, age or condition of disability. Contractor and/or any subcontractor understands and agrees that Contractor and/or any subcontractor is bound by and will comply with the anti discrimination and anti harassment mandates of all Federal, State and local statutes, regulations and ordinances including, but not limited to, County of Marin Personnel Management Regulation (PMR) 21.

**8. SUBCONTRACTING:**

The Contractor shall not subcontract nor assign any portion of the work required by this Contract without prior written approval of the County except for any subcontract work identified herein. If Contractor hires a subcontractor under this Contract, Contractor shall require subcontractor to provide and maintain insurance coverage(s) identical to what is required of Contractor under this Contract and shall require subcontractor to name Contractor and County of Marin as an additional insured under this Contract for general liability. It shall be Contractor's responsibility to collect and maintain current evidence of insurance provided by its subcontractors and shall forward to the County evidence of same.

**9. ASSIGNMENT:**

The rights, responsibilities and duties under this Contract are personal to the Contractor and may not be transferred or assigned without the express prior written consent of the County.

**10. LICENSING AND PERMITS:**

The Contractor shall maintain the appropriate licenses throughout the life of this Contract. Contractor shall also obtain any and all permits which might be required by the work to be performed herein.

**11. BOOKS OF RECORD AND AUDIT PROVISION:**

Contractor shall maintain on a current basis complete books and records relating to this Contract. Such records shall include, but not be limited to, documents supporting all bids, all income and all expenditures. The books and records shall be original entry books with a general ledger itemizing all debits and credits for the work on this Contract. In addition, Contractor shall maintain detailed payroll records including all subsistence, travel and field expenses, and canceled checks, receipts and invoices for all items. These documents and records shall be retained for at least five years from the completion of this Contract. Contractor will permit County to audit all books, accounts or records relating to this Contract or all books, accounts or records of any business entities controlled by Contractor who participated in this Contract in any way. Any audit may be conducted on Contractor's premises or, at County's option, Contractor shall provide all books and records within a maximum of fifteen (15) days upon receipt of written notice from County. Contractor shall refund any monies erroneously charged.

**12. WORK PRODUCT/PRE-EXISTING WORK PRODUCT OF CONTRACTOR:**

Any and all work product resulting from this Contract is commissioned by the County of Marin as a work for hire. The County of Marin shall be considered, for all purposes, the author of the work product and shall have all rights of authorship to the work, including, but not limited to, the exclusive right to use, publish, reproduce, copy and make derivative use of, the work product or otherwise grant others limited rights to use the work product.

To the extent Contractor incorporates into the work product any pre-existing work product owned by Contractor, Contractor hereby acknowledges and agrees that ownership of such work product shall be transferred to the County of Marin.

**13. TERMINATION:**

- A. If the Contractor fails to provide in any manner the services required under this Contract or otherwise fails to comply with the terms of this Contract or violates any ordinance, regulation or other law which applies to its performance herein, the County may terminate this Contract by giving five (5) calendar days written notice to the party involved.
- B. The Contractor shall be excused for failure to perform services herein if such services are prevented by acts of God, strikes, labor disputes or other forces over which the Contractor has no control.
- C. Either party hereto may terminate this Contract for any reason by giving thirty (30) calendar days written notice to the other parties. Notice of termination shall be by written notice to the other parties and be sent by registered mail.
- D. In the event of termination not the fault of the Contractor, the Contractor shall be paid for services performed to the date of termination in accordance with the terms of this Contract so long as proof of required insurance is provided for the periods covered in the Contract or Amendment(s).

**14. APPROPRIATIONS:**

The County's performance and obligation to pay under this Contract is contingent upon an annual appropriation by the Marin County Board of Supervisors, the State of California or other third party. Should the funds not be appropriated County may terminate this Contract with respect to those payments for which such funds are not appropriated. County will give Contractor thirty (30) days' written notice of such termination. All obligations of County to make payments after the termination date will cease.

Where the funding source for this Contract is contingent upon an annual appropriation or grant from the Marin County Board of Supervisors, the State of California or other third party, County's performance and obligation to pay under this Contract is limited by the availability of those funds. Should the funding source for this Contract be eliminated or reduced, upon written notice to Contractor, County may reduce the Maximum Cost to County identified in section 4 to reflect that elimination or reduction.

**15. RELATIONSHIP BETWEEN THE PARTIES:**

It is expressly understood that in the performance of the services herein, the Contractor, and the agents and employees thereof, shall act in an independent capacity and as an independent Contractor and not as officers, employees or agents of the County. Contractor shall be solely responsible to pay all required taxes, including but not limited to, all withholding social security, and workers' compensation.

**16. AMENDMENT:**

This Contract may be amended or modified only by written Contract of all parties.

**17. ASSIGNMENT OF PERSONNEL:**

The Contractor shall not substitute any personnel for those specifically named in its proposal unless personnel with substantially equal or better qualifications and experience are provided, acceptable to County, as is evidenced in writing.

**18. JURISDICTION AND VENUE:**

This Contract shall be construed in accordance with the laws of the State of California and the parties hereto agree that venue shall be in Marin County, California.

**19. INDEMNIFICATION:**

Contractor agrees to indemnify, defend, and hold County, its employees, officers, and agents, harmless from any and all liabilities including, but not limited to, litigation costs and attorney's fees arising from any and all claims and losses to anyone who may be injured or damaged by reason of Contractor's negligence, recklessness or willful misconduct in the performance of this Contract.

**20. COMPLIANCE WITH APPLICABLE LAWS:**

The Contractor shall comply with any and all Federal, State and local laws and resolutions: including, but not limited to the County of Marin Nuclear Free Zone, Living Wage Ordinance, and Board of Supervisors Resolution #2005-97 prohibiting the off-shoring of professional services involving employee/retiree medical and financial data affecting services covered by this Contract. Copies of any of the above-referenced local laws and resolutions may be secured from the Contract Manager referenced in section 21. In addition, the following NOTICES may apply:

- 1. Pursuant to California Franchise Tax Board regulations, County will automatically withhold 7% from all payments made to vendors who are non-residents of California.**
- 2. Contractor agrees to meet all applicable program access and physical accessibility requirements under State and Federal laws as may apply to services, programs or activities for the benefit of the public.**
- 3. For Contracts involving any State or Federal grant funds, Exhibit D must be attached. Exhibit D shall consist of the printout results obtained by search of the System for Award Management at [www.sam.gov](http://www.sam.gov).**

**Exhibit D - Debarment Certification**

**By signing and submitting this Contract, the Contractor is agreeing to abide by the debarment requirements as set out below.**

- The certification in this clause is a material representation of fact relied upon by County.
- The Contractor shall provide immediate written notice to County if at any time the Contractor learns that its certification was erroneous or has become erroneous by reason of changed circumstances.
- Contractor certifies that none of its principals, affiliates, agents, representatives or contractors are excluded, disqualified or ineligible for the award of contracts by any Federal agency and Contractor further certifies to the best of its knowledge and belief, that it and its principals:

- Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal Department or Agency;
- Have not been convicted within the preceding three-years of any of the offenses listed in 2 CFR 180.800(a) or had a civil judgment rendered against it for one of those offenses within that time period;
- Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or Local) with commission of any of the offenses listed in 2 CFR 180.800(a);
- Have not had one or more public transactions (Federal, State, or Local) terminated within the preceding three-years for cause or default.
- The Contractor agrees by signing this Contract that it will not knowingly enter into any subcontract or covered transaction with a person who is proposed for debarment, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- Any subcontractor will provide a debarment certification that includes the debarment clause as noted in preceding bullets above, without modification.

**21. NOTICES:**

This Contract shall be managed and administered on County's behalf by the Department Contract Manager named below. All invoices shall be submitted and approved by this Department and all notices shall be given to County at the following location:

Contract Manager: Jason Weber, Fire Chief  
 Dept./Location: Marin County Fire Department  
 P.O Box 518  
 Woodacre, CA 94973  
 Telephone No.: 415-473-6717

Notices shall be given to Contractor at the following address:

Contractor: Ross Valley Fire Department  
 Address: 777 San Anselmo Ave  
 San Anselmo, CA 94960  
 Telephone No.: 415-258-4686

**22. ACKNOWLEDGEMENT OF EXHIBITS**

Check applicable Exhibits

**CONTRACTOR'S INITIALS**

<u>EXHIBIT A.</u>	<input checked="" type="checkbox"/> <b>Scope of Services</b>	
<u>EXHIBIT B.</u>	<input checked="" type="checkbox"/> <b>Fees and Payment</b>	
<u>EXHIBIT C.</u>	<input type="checkbox"/> <b>Insurance Reduction/Waiver</b>	
<u>EXHIBIT D.</u>	<input type="checkbox"/> <b>Contractor's Debarment Certification</b>	
<u>EXHIBIT E.</u>	<input type="checkbox"/> <b>Subcontractor's Debarment Certification</b>	

**IN WITNESS WHEREOF**, the parties have executed this Contract on the date first above written.

**CONTRACTOR:**

**APPROVED BY  
COUNTY OF MARIN:**

By: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title: \_\_\_\_\_

By: \_\_\_\_\_



**COUNTY COUNSEL REVIEW AND APPROVAL** *(required if template content has been modified)*

County Counsel: \_\_\_\_\_ Date: \_\_\_\_\_

**EXHIBIT "A"**  
**SCOPE OF SERVICES (required)**  
**SERVICES TO BE PROVIDED**  
**BY CONTRACTOR**

**A.1 Contract Area Definition:**

Contract Area is that unincorporated area west of the San Rafael City limits, Baywood Canyon and east of Baywood Canyon in Fairfax, south of Sleepy Hollow Fire Protection District, and north of the Meadow Club as outlined on the attached map, hereinafter referred to as Attachment "A.1".

Contract Area shall include all unincorporated parcels that are covered by both Ross Valley Paramedic Authority and included in County Unincorporated Fire Service Area 31.

**A.2 Scope of Services and Duties:**

Contractor will furnish to the Contract Area the following services:

- A. Fire Suppression
- B. Emergency Medical Service and Rescue
- C. Public services related to immediate threat to life or property when said services are a function of Contractor, and
- D. Initial response to all grass, brush, and watershed areas within the Contract Area.

It is hereby agreed by Contractor that the level of service provided to the Contract Area will be a minimum of one (1) type 1 fire apparatus with crew of two (2) personnel.

In order to ensure efficient level of mutual cooperation, both County and Contractor will participate in periodic joint training exercises.

County will furnish to Contractor the following:

- A. County will maintain and provide equipment for assistance to Contractor in the Contract Area.
- B. County will provide a minimum of one (1) type 1 fire apparatus with crew of two personnel to provide back-up coverage when RVFD is responding to an incident within the County service area.

Except as provided above, all other services normally provided in the Contract Area by County will be the responsibility of the County.

It is understood by County and Contractor that this agreement is outside the scope of Mutual Aid Agreements.

**EXHIBIT "B"**  
**FEES AND PAYMENT SCHEDULE (required)**

COUNTY shall pay CONTRACTOR as follows:

- (1) **BASE CONTRACT FEE.** COUNTY shall pay CONTRACTOR an annual contract amount of Two Hundred One Thousand Ninety Four Dollars (\$201,094) in year one of the agreement. This amount is based on the methodology that the payment is equal to 45% of the per parcel cost of fire services within the Ross Valley Fire Service (RVFS) Joint Powers Agreement (JPA).

18/19 FY RVFD Expenses	<b>\$9,703,982</b>
Number of Parcels within RVFS JPA	9,989
RVFS per Parcel Cost (expense/parcels)	\$971.47
Developed Parcels in the Agreement Area	460
Contract Amount ( $\$971.47 * .45 * 460$ )	<b>\$201,094</b>

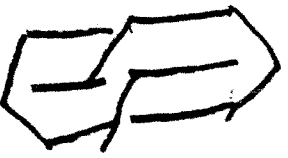
- (2) **MILEAGE.** COUNTY shall not pay CONTRACTOR for travel by private, leased or hired vehicle as required by this Contract.
- (3) **TRAVEL COSTS.** COUNTY shall not pay CONTRACTOR for meals, lodging or other travel costs not included in this Contract.
- (4) **AUTHORIZATION REQUIRED.** Services performed by CONTRACTOR and not authorized in this Contract shall not be paid for by COUNTY. Payment for additional services shall be made to CONTRACTOR by COUNTY if, and only if, this Contract is amended by both parties in advance of performing additional services.
- (5) **MAXIMUM CONTRACT AMOUNT.** For year one of the agreement, the maximum amount of this agreement is \$201,094. For the remaining years of this agreement a maximum will be determined annually by the calculations outlined below is (6) FUTURE YEAR CALCULATIONS.
- (6) **FUTURE YEAR CALCULATIONS:** Each year starting with FY 19-20 the contract amount will be adjusted by the increase/decrease in labor cost associated with the RVFS "Engineer" position. No later than May 1<sup>st</sup> each year, Ross Valley Fire will provide calculations along with supporting documentation outlining the annual contract adjustment.
- (7) **PAYMENT TERMS:** Contractor will invoice the Marin County Fire Department (MCFD) for year one upon execution of this agreement and then each August for payment of the current year's agreement. MCFD will be responsible for payment of invoices no later than thirty (30) days following the receipt of this invoice.

Dear Fire & Police station,

Thankyou for your service We hope you  
enjoy these buttery treats made with  
love and happyness.

JASON

3



over



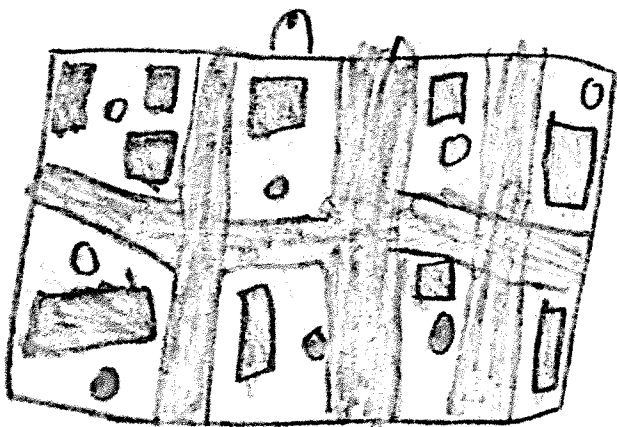
April 19, 2018

Dear Rick & the other fire fighters,

Thank you guys for the tour!

My favorite part was when you showed us the map of the fire hydrants and their water level. Lachlan's favorite part was seeing the things inside the fire engine.

Gustaw's favorite part was seeing the kitchen. I hope more people get inspired and go on a going out to your station.



Sincerely,  
Ari, Lachlan and Gust